



## INSURANCE REQUIREMENTS

Proof of insurance comprised of certificates of insurance and original endorsements of comprehensive general liability insurance written by one or more responsible insurance companies licensed to do business in California is required.

- **Certificate of Insurance**
  - **General Liability policy**
    - \$2,000,000 per occurrence
    - \$4,000,000 general aggregate
    - Certificate Holder: City of Walnut Creek  
1666 Main Street  
Walnut Creek, CA 94596
  - **Automobile Liability**
    - \$1,000,000 combined single limit per accident for bodily injury and property damage
  - **Workers' Compensation policy** as required by the Labor Code of the State of California and Employers Liability Insurance **(if applicable)** –
    - \$1,000,000 per accident
    - \$1,000,000 per disease or injury
  - **Errors and Omissions Liability/Professional Liability**
    - \$1,000,000 per claim and annual aggregate

### **ALL Certificates of Insurance MUST have accompanying Endorsements**

- **Endorsement(s)**
  - An original Additional Insured Endorsement naming in its entirety:

“The City of Walnut Creek, its officials, officers, directors, employees, agents and volunteers”

as additional insured in respect to liability arising out of activities performed by or on behalf of Company.

- Primary and Non-Contributory
- Completed Operations
- Waiver of Subrogation (for Workers' Compensation policy)

The endorsement(s) **MUST** reference the General Liability policy number. The Waiver of Subrogation **MUST** reference the Workers' Compensation policy number.

**The certificates and endorsements are to be on ISO-approved forms. The City will not accept a Certificate of Insurance alone as proof of insurance coverage.**