



EXHIBIT E

FORM OF REQUEST FOR CITY APPROVAL OF IMPROVEMENTS TO THE HOME  
(Inclusionary Housing Program)

To: City of Walnut Creek ("City")  
From: \_\_\_\_\_ ("Owner")  
Property Address: \_\_\_\_\_ ("Home")  
Date: \_\_\_\_\_

I hereby request City approval of the following capital improvements I intend to make to my Home:

Description of Improvements: \_\_\_\_\_  
\_\_\_\_\_

Estimated Cost: \_\_\_\_\_

Original Purchase Price: \_\_\_\_\_

A copy of the building permit (if required) is attached.

The City will respond in writing to this request.

**NOTE: Owner should retain copies of contracts, invoices, and receipts for all completed capital improvements. These documents will be necessary to establish the resale restricted price of the Home upon subsequent transfer.**

\*Notice: Proposed Improvements must cost at least Two Thousand Dollars (\$2,000) and must be approved by the City in writing prior to construction.