

**CONSOLIDATED ANNUAL
PERFORMANCE
AND EVALUATION REPORT
(CAPER)**

FY 20-21



**CITY OF
WALNUT
CREEK**

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This report covers activities conducted during the program year 2020-2021 (FY 20-21) that began July 1, 2020 and ended June 30, 2021. During this period, the City used federal Community Development Block Grant (CDBG) funds and local funds to implement a number of housing and community development programs and projects. Each activity supported one or more of the priorities presented in the Contra Costa Consortium's Five-Year (2020-2025) Consolidated Plan document. The following are key highlights from the program year:

- A total of nine public service programs, one fair housing program, one economic development program, one housing rehabilitation program, and one public facility project were funded through CDBG. The City of Walnut Creek funded additional activities to address the impacts of COVID-19.
- To address the underserved needs, the City allocated \$86,000 from the General Fund for the Community Services Grant (CSG) program. The CSG program is specifically designed to augment the public service portion of the CDBG program. A total of eleven public services programs were funded through CSG, and three programs were jointly funded with CSG and CDBG.
- The City continued implementing the Commercial Linkage Fee, Density Bonus, and Inclusionary Housing Ordinances generating affordable units as well as funds for the affordable housing program. A total of \$2,255,352 in impact fees and \$90,015.96 in CDBG loan repayments were received.
- The City maintained the Homeless Services Grant (HSG) with \$70,000 from the General Fund and \$130,000 from the State Permanent Local Housing Allocation (PLHA) specifically available to address homelessness. Three public services program were funded through HSG. Portions of the Walnut Creek/Concord CORE homeless outreach program and the Winter Shelter program were funded by HSG/PLHA. The City worked collaboratively with the Trinity Center, a local non-profit, as it implemented an evening Winter Shelter program for the homeless that sheltered 18 clients. Outcomes of the 2021 program included four participants finding housing and five found or maintained employment (both full and part time).
- Through the General Fund, the City provided funding to the Walnut Creek School Districts to fund crisis counselors at the elementary, middle, and high schools serving about 695 unduplicated students, parents, and teacher/assistants.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AH-1: New Construction of Affordable Housing	Affordable Housing	Housing Trust Fund: \$12,600,000	Rental units constructed	Household Housing Unit	83	0	0.00%	11	0	0.00%
AH-2: Homeownership Opportunities	Affordable Housing	Housing Trust Fund: \$ 2,000,000 / Housing In Lieu Fees: \$ 600,000 / Housing Successor Agency Loan Repayments: \$ 400,000	Homeowner Housing Added	Household Housing Unit	42	0	0.00%			
AH-2: Homeownership Opportunities	Affordable Housing	Housing In Lieu Fees: \$ 300,000	Direct Financial Assistance to Homebuyers	Households Assisted	10	1	10.00%	2	1	50.00%
AH-3: Maintain and Preserve Affordable Housing	Affordable Housing	CDBG: \$ 600,000	Homeowner Housing Rehabilitated	Household Housing Unit	20	1	5.00%	4	1	25.00%

AH-4: New Supportive Housing - Special Needs	Affordable Housing	Housing Trust Fund: \$ 1,400,000	Rental units constructed	Household Housing Unit	8	0	0.00%			
CD-1: General Public Services	Non-Homeless Special Needs	CDBG: \$ 115,400 Local Funds: \$ 177,500	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	1471	29.42%	1260	1471	116.75%
CD-1: General Public Services	Non-Homeless Special Needs	See Above	Homelessness Prevention	Persons Assisted	48	23	47.92%	48	23	47.92%
CD-2: Senior Services	Non-Housing Community Development	CDBG: \$ 77,500 Local Funds: \$ 142,500	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	729	29.16%	611	729	119.31%
CD-3: Youth Services	Non-Housing Community Development	Local Funds: \$ 369,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	698	23.27%	610	698	114.43%
CD-3: Youth Services	Non-Housing Community Development	See Above	Homelessness Prevention	Persons Assisted	50	0	0.00%			

CD-4: Non-Homeless Special Needs	Non-Homeless Special Needs	Local Funds: \$ 70,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	114	22.80%	108	114	105.56%
CD-5: Fair Housing	Non-Homeless Special Needs	CDBG: \$ 30,400	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	75	16	21.33%	15	16	106.67%
CD-6: Economic Development	Non-Housing Community Development	CDBG: \$ 125,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0			0		
CD-6: Economic Development	Non-Housing Community Development	See Above	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
CD-6: Economic Development	Non-Housing Community Development	See Above	Jobs created/retained	Jobs	10	0	0.00%	2	0	0.00%
CD-6: Economic Development	Non-Housing Community Development	See Above	Businesses assisted	Businesses Assisted	75	16	21.33%	15	16	106.67%

CD-7: Public Facility, Infrastructure & Access	Non-Housing Community Development	CDBG: \$ 422,344	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	0	0.00%	312	0	0.00%
CD-8: Administration	Administration	CDBG: \$ 354,316/ Housing In Lieu Fees: \$1,009,000 / Housing Successor Agency Loan Repayments: \$100,000 / Local Funds: \$1,485,517 / State - PLHA: \$6992	Other	Other	1	1	100.00%	1	1	100.00%
H-1: Shelter for Homeless Population	Homeless	Local Funds: \$ 639,152	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted						
H-1: Shelter for Homeless Population	Homeless	See Above	Homeless Person Overnight Shelter	Persons Assisted	300	18	6.00%	88	18	20.45%

H-2: Services for Homeless (Non-Shelter Related)	Homeless	CDBG: \$ 129,587 / Local Funds: \$ 469,985	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2000	1596	79.80%	460	1596	346.96%
H-2: Services for Homeless (Non-Shelter Related)	Homeless	See Above	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
H-2: Services for Homeless (Non-Shelter Related)	Homeless	See Above	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The table above shows Goals and Outcomes for both the CDBG and locally funded grant programs. The City prioritized projects and programs that met the CDBG program's primary objective to develop viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities; principally for person of low and moderate incomes. The projects were also weighed against the City's highest priority needs. The City used CDBG grant funding and local funds to ensure funding for homeless services, and Housing Impact Fees to fund affordable housing projects, such as the most recently funded Habitat for Humanity Las Juntas project and 699 Ygnacio Valley Road (YVR) project.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,347
Black or African American	199
Asian	219
American Indian or American Native	62
Native Hawaiian or Other Pacific Islander	18
Total	1,845
Hispanic	221
Not Hispanic	1,610

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The table above shows the racial and ethnic composition for participants in CDBG funded programs only. Walnut Creek collected more detailed race and ethnicity for CDBG funded activities beyond the categories listed above:

White - Hispanic: 154

Black - Hispanic: 13

Asian - Hispanic: 10

American Indian or American Native - Hispanic: 41

American Indian/White: 3

American Indian/White - Hispanic: 11

Asian/White: 6

Black/White:13

American Indian/ Black: 6

Other/ Multiracial: 262

Other/ Multiracial - Hispanic: 87

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	563,700	321,553
Housing Trust Fund	public - local	8,380,000	358,717
Other	public - local	1,303,366	892,432

Table 3 - Resources Made Available

Narrative

In FY20-21, the City received \$2,550,352 into the Housing Trust Fund (Commercial Linkage Fee and Inclusionary Fees). In 2020, the City provided St. Paul's Commons an additional \$273,000 to close their construction gap, with a total of \$5.77 million contributed to the project. On June 3, 2020, St. Paul's Commons was fully leased up. An additional \$2 million was previously committed from the Trust Fund for the upcoming affordable project on Las Juntas Way (to be developed by Habitat for Humanity). Funds have not been drawn down yet. Walnut Creek also committed \$6,000,000 for a 100% affordable housing project at 699 Ygnacio Valley Road (YVR). An additional \$1,900,000 is expected through the State's Local Housing Trust Fund, with a total of \$7,900,000 committed to the project at 699 YVR.

Other local and state funding includes loan repayments to the Housing Successor Agency through the First Time Homebuyer Downpayment Assistance Program and residential rent receipts. Some of the revenues through the housing successor agency are made available for affordable housing acquisition and development as well as administrative costs related to monitoring and compliance of the housing successor assets. The expenses of this category included program administration and acquisition/predevelopment funding for affordable housing.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City did not make any investments based on area-benefit. All investments were made Citywide.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

A combined \$6,273,000 million of City CDBG, Housing Successor Agency, and City Revolving Bond funds, Impact Fees, and State Grants were expended or committed in 2020-2021 to support affordable housing activities. These funds, along with funding previously allocated to affordable housing projects, leveraged additional funding sources on an average of 1/6. Major sources of funding for these activities include HOME funds, State Tax Credits, Affordable Housing Program (AHP) funds, other CDBG funds, private lender bank loans and owner equity. Walnut Creek recently committed \$6,000,000 in local funds for 699 YVR, a 100% affordable housing project. This commitment helped Walnut Creek leverage additional funding for 699 YVR through the State Local Housing Trust Fund (LHTF). Combined, the total funding commitment between the State and City for 699 YVR is \$7,900,000.

The School Crisis Counselor Grants are provided at a 1 for 1 match and therefore leverage a minimum of 100%.

The CDBG and CSG funding that supports public services and economic development is a strong leverage. The funding contribution from the City of Walnut Creek generally makes up less than 10% of the program budget, but even some government funding provides a very strong endorsement as it can be used to leverage other public and private grants and contracts.

Publicly Owned Land or Property Located within the Jurisdiction

In FY17-18, there were two public facilities projects on City-owned property at the Civic Park Community Center, which hosts the Senior Center, and the Center for Community Arts. Both projects increased accessibility for disabled adults, and the facilities continue to be heavily used today.

The Senior Center partners with nonprofit and government agencies to host a variety of events ranging from educational workshops on nutrition, elder abuse, financial abuse, and healthcare/Medicare.

In FY20-21, Walnut Creek awarded funds to the County's public library located in Walnut Creek. The Ygnacio Valley Library project will increase the parking lot's accessibility and is expected for completion by November 2021.

Since 2015, the City has partnered with Trinity Center, a nonprofit homeless service provider, to provide a temporary Winter Evening Shelter at the Armory. In order to secure the public facility, the City enters into a license agreement with the State Military Department; and separately, also provides local funding to supplement the program's budget.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	11	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	11	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	11	0
Number of households supported through Rehab of Existing Units	4	1
Number of households supported through Acquisition of Existing Units	0	0
Total	15	1

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City anticipated funding four home rehabilitation loans/grants through the Home Rehabilitation Loan Program which is administered by Habitat for Humanity East Bay/Silicon Valley. This is the fourth year this program administrator is running the program. One home rehabilitation emergency grant was completed in FY20-21, and two were in process but were not completed by end of the fiscal year. With the ongoing pandemic, some participants were uneasy about contractors entering into their unit. Now with vaccines available, homeowners are more open about being around contractors while at home.

The City previously committed significant funding to non-profit developers for acquisition, predevelopment, and construction loans. Two affordable housing projects that received funding are at various stages of completion. These projects received a combined total of \$10.92 million in funding from the City (\$5.15 million for Habitat for Humanity and \$5.77 million for St. Paul's Commons). Habitat for Humanity received their entitlements for 42 affordable homes at 1250 Las Juntas Way, and submitted their site development permit on June 20, 2019. A final map was approved by Council on July 21, 2021, and Habitat expects site development permit approval by fall of 2021.

The City also has a First Time Homebuyer Downpayment Assistance program that provides downpayment assistance (up to \$65,000) to low and moderate income households. Despite dozens of interested borrowers, only one loan was made this year. The primary obstacle to utilizing the program is high housing costs, and recent escalation of median home values. The average Walnut Creek home is now usually too high for low or moderate income homebuyers to afford even with our assistance. We are considering increasing the loan amount, or changing other parameters of the program to increase the program's success.

Walnut Creek's Inclusionary Housing ordinance requires residential development projects to include affordable housing in units in the project, or pay a fee in-lieu of including units. Developers also utilize the State's Density Bonus program by providing affordable housing in exchange for increase density, as well as development concessions and/or waivers or modification of development standards. A 135-unit market rate development project at 1910 NoMa is expected to provide 11 units for very low-income households. No City subsidy was involved for the development of the low-income units. The project is still in process of being built and is anticipated for completion in 2022.

Discuss how these outcomes will impact future annual action plans.

There is no specific impact on future annual action plans. The City will continue to work with the Home Rehabilitation Loan Program administrator and help market the program to increase uptake. With the recent increase in Area Median Income (AMI), the City and Habitat hope for a bigger pool of applicants for the Home Rehabilitation Loan Program.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	1	0
Moderate-income	0	0
Total	1	0

Table 7 – Number of Households Served

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)
Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Contra Costa Continuum of Care uses a number of strategies to reach out to unsheltered persons experiencing homelessness and assess their individual needs, including direct outreach and marketing, the use of phone-based services including the 211 line, marketing in other languages (e.g., Spanish), making physical and virtual locations accessible to those with disabilities, and collaborating with local law enforcement.

Contra Costa County conducts point-in-time surveys of families and individuals facing homelessness every year, as required by the U.S. Department of Housing and Urban Development (HUD) in each of its Continuum of Care areas. The latest report concludes that the Contra Costa County homeless population has increased by 42% since 2017 (1,607 persons in 2017 to 2,277 persons in 2020). From 2019 to 2020, there was a 4% decrease in homeless persons (1,607 persons in 2017 to 2,277 persons in 2020). In 2021, HUD waived the point-in-time count due to COVID-19 pandemic.

The City's Housing Program staff strives to maintain contact with the County service providers to learn the needs of the homeless and has facilitated meetings between homeless representatives and City management. City staff participate in a local Walnut Creek homeless task force made up of service providers, residents, business owners, and the police department.

Outreach Services: As a part of the Contra Costa Coordinated Entry System, CORE (Coordinated Outreach, Referral and Engagement) Teams serve as an entry point into the homeless system of care, providing both day and evening (CORE Walnut Creek and Countywide) outreach resources and services to encampments and service sites. Walnut Creek uses CDBG and other local funds to provide dedicated homeless outreach services in the City 20 hours per week. The outreach teams seek out individuals on the street and in encampments and provide clients with access to food and shelter, and to integrated health, mental health and substance abuse services. In FY21-22, Walnut Creek will have a dedicated full-time CORE team for the jurisdiction itself.

On June 17, 2019, the police department debuted the Homeless Outreach program as a two officer pilot program. The program halted during parts of the pandemic but has resumed with two new officers. The officers work closely with the Walnut Creek Homeless Taskforce, Trinity Center, CORE, and other agencies. Their objectives are to build relationships with our homeless community, connect homeless persons with services, develop long term solutions to recurring problems, work with residents and businesses to address homeless related issues, lower calls for service, enforce laws with a compassionate but firm approach, prevent illegal alcohol sales and work with other agencies to have a

bigger impact within our community.

Addressing the emergency shelter and transitional housing needs of homeless persons

Crisis services, including emergency shelter and transitional housing, are a critical component of the Contra Costa Coordinated Entry System. For individuals and families experiencing a housing crisis that cannot be diverted, CORE Teams and CARE Centers make referrals to over 900 emergency shelter and transitional housing beds throughout Contra Costa County. In keeping with a Housing First approach, the goal of Contra Costa's crisis response system is to provide immediate and easy access to safe and decent shelter beds, when available, to the most vulnerable unsheltered people, including those that are chronically homeless, with the housing-focused goal of re-housing people as quickly as possible. Contra Costa CoC has established system-level performance measures for emergency shelter, including reducing the average length of stay increasing exits to permanent housing and increasing non-returns to homelessness.

Under HUD's 2019 CoC Program NOFA, the County CoC obtained an award \$16,665,017, the majority of which supports funding for outreach, rental assistance, and housing navigation and placement into permanent and permanent supportive housing for the most vulnerable, including seniors, chronically homeless individuals, and for survivors of domestic violence and their children.

In response to the COVID-19 pandemic, homeless clients transitioned from shelters to private rooms at the Best Western Heritage Inn in Concord. This operation shift was to ensure the safety of all residents and slow the spread of COVID-19. The County Healthy Care for the Homeless is preparing to reopen the County Shelters, including the recently remodeled Concord Shelter, and assist in the transition with the closure of Project Room Key (motel vouchers).

The City funded \$100,000 from HSG to support permitting and operation of a temporary evening Winter Shelter program located at the Walnut Creek Armory and administered by Trinity Center, a local non-profit. The Winter Shelter program provided additional beds for a total of 18 individuals over the course of four months. Outcomes of the 2021 program included four finding housing opportunities after the end of the Evening Program. In addition, five found or maintained employment (both full and part time). The number of clients served, average nightly attendance, and program outcomes were lower than previous years due to the COVID-19 Pandemic and its impact on both shelter capacity and retention. With COVID-19 related restrictions lifting alongside broad access to vaccines, the number of clients served and corresponding outcomes will likely increase.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

CDBG and CSG funded agencies assisted marginally housed persons to retain their homes through crisis counseling, food provision, direct services, conflict resolution, tenant/landlord counseling and referral services. Crisis counselors at Walnut Creek schools provided counseling to 695 participants, of which 364 were students, 45 were from single-parent households, 21 were Special Education students, and 22 were English language learners. Counselors also worked with 196 parents and 135 teaching assistants.

The Crisis Center/211, supported through local funding, is a crisis support service as well as immediate information and referrals 24 hours per day - to emergency shelters, emergency food programs, job training, health care and other services. These programs serve both the mental health needs as well as the basic health and social service needs of people in crisis. The program enables those in need to access resources in their community quickly and easily, allowing residents in need a single point of entry for a variety of resources. The program served a total of 787 residents with 533 calls specifically related to homelessness.

The Coordinated Outreach Referral and Engagement (CORE) Outreach Program is funded through a combination of CDBG and local funds to benefit chronically homeless individuals, transitional age youth (ages 18-24 years old), and families living on the streets of established service areas. When participants are referred through the probation department, CORE connects them to contracted programs including Rapid Resolution Services and Housing Navigation. Both programs assist in first and last month rent and/or deposit if the individual is able to get into a rental unit. The funding source for the rental assistance is called the "Housing Security Fund," which uses local City funds.

ECHO Housing is a HUD-approved housing counseling agency providing information on housing rights and responsibilities to both tenants and landlords. The organization provided information, referrals, and counseling to 54 households, and most notably for repairs (11), evictions (8), and rent increases (4).

St. Vincent de Paul served low-income families and individuals impacted by the COVID pandemic and in need of rental assistance. The program assisted 6 households, or 23 persons, with assistance ranging from \$1,500-4,000.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Walnut Creek supports a wide array of programs that provide services addressing the multitude of issues faced by individuals and families who are homeless and/or marginally housed. Such programs include: a homeless and crisis hotline operated by the Contra Costa Crisis Center, providing crisis intervention, resource and referral services to callers in crisis; a continuum of services for survivors

of domestic violence operated by STAND! Against Family Violence, including crisis intervention, safe shelter, legal advocacy, and safety planning; and food provisions services through the Monument Crisis Center, providing access to nutritional food for very low-income and homeless persons and critical services to persons struggling with major life altering issues in addition to homelessness. The Trinity Center offers a safety net for the local homeless population by providing hot meals, clothing, phone and mail access, laundry and shower facilities, and case management services.

The Contra Costa CoC uses the VI-SPDAT (which includes length of homelessness as measure of vulnerability) to help prioritize the most vulnerable people for available Permanent Supportive Housing. This process is used to prioritize individuals and families for Rapid Rehousing and permanent housing options, including Permanent Supportive Housing for individuals and families with high needs. Available housing is also prioritized for persons who have been homeless the longest. The CoC and homeless service providers are committed to reducing the length of time persons are homeless by reducing barriers to housing and services using a Housing First approach.

In addition to its intensive case management services, the County now has a case manager at both Concord and Brookside homeless shelters dedicated to supporting the older adult population; an alcohol and other drugs counselor providing early engagement groups at the shelters; a Public health psychiatrist working out of the shelters providing medication to clients unwilling to engage with county mental health; and the Coordinated Outreach, Referral and Engagement (CORE) program to provide much needed outreach and services to individuals living outside in encampments and other places not meant for human habitation.

The City assists in the development of affordable housing projects by working closely with non-profit housing developers to identify suitable sites, and by providing acquisition, development, and predevelopment funding to low-income housing projects. In FY16-17, the City provided \$800,000 in funding for St. Paul's Commons, a 45 unit affordable housing development project developed on site at St. Paul's Episcopal Church, where the Trinity Center is located. The funds came from impact fees and the Housing Division's Administrative Reserve fund. The City's Density Bonus Ordinance allowed 14 additional units to be built at the site. In total, the City provided \$5.77 million in committed funds towards St. Paul's Commons. On June 3, 2020, St. Paul's Commons was fully leased up. 23 out of 44 units at St. Paul's Commons were reserved for homeless persons. Trinity Center assisted their members through the leasing process, and were able to help 13 of their members gain permanent housing.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Not applicable. There is no public housing in Walnut Creek.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable. There is no public housing in Walnut Creek.

Actions taken to provide assistance to troubled PHAs

Not applicable. There is no public housing in Walnut Creek.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In 2015, the City Council established a Work Program Priority to examine Development Services practices and implement improvements. By identifying ways to improve the customer experience and streamline development review, both market rate and affordable housing will benefit from reduced barriers. A Development Services Action Plan was developed, and the “Blueprint for Success” implementation plan was created to identify specific activities and initiatives.

As part of the Blueprint for Success, the City implemented strategies to streamline affordable housing developments which ensures that those projects move forward in a timely and efficient manner. Streamlining included continuous project management and communication amongst all of the divisions involved in entitlement and permitting, and shortened timeframes for review and permitting. The City is in the process of developing a formal policy to expedite affordable housing.

In an effort to address California’s housing crisis, Governor Newsom signed more than 20 bills into law during the 2019 legislative session, including SB330 (Housing Crisis Act of 2019), AB1482 (Tenant Protection Act of 2019), and multiple ADU bills. The City adopted an emergency Accessory Dwelling Unit Ordinance to comply with the state legislation, and staff is going back for a second read to adopt an updated ADU Ordinance. Additional applications including SB330 Application and Demolition Replacement Requirement were created in response to these bills. The SB330 application was created with the intention to streamline housing development and allow for vesting rights.

Additionally, the City continued its effort towards a comprehensive update of the Density Bonus Ordinance, which will further incentivize both affordable and higher density housing, as well as provide concessions, incentives, and waivers to remove barriers to the development of affordable and higher density housing. Housing staff created a Density Bonus application to streamline the process.

The City developed two specific plans: the West Downtown Specific Plan and the North Downtown Specific Plan. The West Downtown Specific Plan and North Downtown Specific Plan have been adopted. Both plans will help remove barriers to housing development by increasing development potential in the specific plan areas, and by increasing the areas where housing is allowed by right.

For the 2017-2018 year, CED set a goal of processing one mock development application, from start to finish, entirely electronically. Once the systems to achieve electronic submittal and processing are identified and implemented, further streamlining of development applications can be achieved. In 2018-2019, CED launched a mock up version and was able to successfully identify the process for processing an application electronically. However, while the electronic process has been outlined, there are still

significant steps needed before the City would be ready to use an all electronic plan check process for real applications. In October, 2019, the City's online permitting system was fully implemented, which allows minor residential permits, solar permits, and EV charger permits to be submitted and approved online. The City also implemented a Qless system at the Permit Counter in July, 2019. The digital kiosk allows customers and citizens to make permit counter appointments remotely with cell phones and the internet. With the COVID-19 pandemic, cities had to quickly adjust to working remotely, including handling permit applications online.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

On August 1, 2017 City Council approved an increase to the Housing Impact Fee. Housing Division staff organized community education and outreach campaign on housing affordability and availability. Staff conducted outreach at local events, such as the farmers' market, to educate citizens about different housing resources, including programs offered at the City.

As in most cities, the most significant obstacle to addressing the under-served needs during this program year has been the lack of sufficient funds to carry out necessary activities. The City increased the amount of funds available through CSG to be \$100,000 in FY14-15, up from a funding level of \$70,000 during the recession years. In FY17-18, the City added \$200,000 in HSG funds to address homelessness. In FY20-21, the City received State Permanent Local Housing Allocation funds which helps fund a portion of the Homeless Services Grant.

The City used the COVID-19 waiver to provide additional or new CDBG 2020 funds to activities addressing the impacts of COVID. Funds went toward public service programs, primarily for rental and mortgage assistance and food provisions for Walnut Creek residents.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City has developed a Lead Based Paint Implementation Plan (LBP Plan) that describes actions to be taken, and the responsibility for compliance with the lead based paint abatement regulations (24 CFR 35 and Title X of the Housing and Community Development Act of 1992), under each of its existing affordable housing programs. In addition, the City will continue to provide information about the dangers of lead based paint, the requirements for lead abatement and about the certification that must be signed by the Borrower acknowledging receipt of this information for all participants in the City's homeowner and rental rehabilitation programs and First-Time Homebuyer Assistance (FTHBA) Program. Habitat for Humanity East Bay/Silicon Valley administers the City's Home Rehabilitation Program and complies with the federal Lead Based Paint Program regulations.

As a Consortium member, the City will participate in any joint efforts to address the new federal lead based paint regulations throughout the County.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

To reduce the number of poverty-level families, the City focused primarily on supporting programs that raise household incomes through economic development activities, job training and job readiness skills, and increased access to employment opportunities for persons living below the poverty line. CDBG funds supported a variety of economic development activities. Funded activities include the Contra Costa Childcare Center's Road to Success program helping small childcare providers maintain or expand their businesses. The City also funded Loaves & Fishes Culinary Training program assisting individuals interested in the culinary industry and experiencing barriers to employment. The program provides a free 12-week introductory culinary program and assist students obtain jobs that will support financial independence. Due to COVID-19, Loaves & Fishes was unable to obtain a Memorandum of Understanding (MOU) for job placements, but will continue pursuing this effort in FY21-22.

Additionally, the City funds a variety of public service activities that help improve household incomes by alleviating various obligatory expenses. Such activities include collaborative food distribution, meals on wheels, legal services for the elderly, homeless prevention activities, and one-time financial assistance services. Additionally, the City uses CSG funds to support services to prevent and alleviate domestic violence, which often renders women and children impoverished or homeless. Contra Costa Crisis Center assists persons and families at risk of becoming homeless through counseling, hotel vouchers, and rent assistance.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City continues to offer an expedited review process, when needed, for affordable housing projects. Affordable housing also receives a waiver for traffic mitigation fees and parkland dedication fees.

The City of Walnut Creek is committed to working cooperatively with the County and other entitlement communities within the county to implement the goals and policies of the countywide Consolidated Plan. The Consortium worked together collaboratively to conduct a new Analysis of Impediments to Fair Housing study. Consortium members continue to use standardized application forms and quarterly report forms and to share monitoring reports on those subrecipients that are funded by at least two of the jurisdictions. All of the jurisdictions have synchronized the funding cycles to streamline and coordinate as much as possible. The Consortium conducts a 2 and 3 year funding cycle during the consolidated planning period.

The City's Housing Program Manager, Administrative Analyst, and Housing Assistant Planner serve as the City's representatives on numerous administrative committees and ad-hoc groups, such as the Contra Costa Interagency Council on Homelessness (CCICH) addressing the housing needs of the greater County and region. Committee members continued to work cooperatively this year on HOME and HOPWA projects and to implement a countywide AIDS housing strategy and a countywide homeless strategy.

The City of Orinda contracted with Housing Staff to administer their below market rate homeownership

program. City staff also administer the City's First-Time Homebuyer Assistance Program, CDBG, CSG, HSG, and School Crisis Counselor grant program.

City staff continue to attend HUD and CDBG trainings to stay current on best practices and requirements.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Walnut Creek does not have any public housing. The Contra Costa Consortium is working closely with service providers to encourage and facilitate collaboration and coordination in service delivery, thereby increasing efficiency and decreasing duplication in services. The Contra Costa Public Housing Authorities partnered with the consortium members to jointly create the new Analysis of Impediments.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

City Council accepted the 2020-2025 Analysis of Impediments to Fair Housing on June 4, 2019. In 2020, the Consortium created a 2020-2025 Contra Costa County Analysis of Impediments Goals and Actions document, and will refer to it implement and reach our AI goals. The 2020-2025 Analysis of Impediments contains actions and strategies for the City and Consortium to address impediments and barriers to fair housing. Contra Costa Consortium and Contra Costa Public Housing Agencies work together collaboratively to implement the Analysis of Impediments. Some strategies include interactive maps of affordable rental units, and collection and monitoring of data on tenant rent increases. The City of Walnut Creek maintains an interactive map tour of the affordable rental units in the city, and requires Condo Conversation and Below Market Rate projects to receive City approval for rent increases.

The City continued funding ECHO Housing, a HUD approved housing counseling agency, which opened 11 cases this year and conducted a systematic fair housing audit. Results from the audit will be shared in September, 2021. They conducted fair housing trainings and outreach for several organizations and property management groups. ECHO also receives funding for its Tenant/Landlord program to help mediate disputes and provide education, which may help reduce evictions and unreasonable rent increases.

The City continues to implement its Reasonable Accommodation Ordinance and created a Reasonable Accommodation Application. It also adopted a zoning ordinance for Accessory Dwelling Units in October 2017 that includes state requirements, and in 2020, adopted an emergency ADU ordinance in compliance with state regulations. It continues to implement the Blueprint for Success to further streamline and simplify action on all housing projects, including affordable housing, and expedites review of affordable housing projects. The City has a consultant working on updating its Density Bonus ordinance, and held two stakeholder outreach meetings in summer/fall 2018. In the summer of 2019,

the City held a City Council Study Session and was anticipating a Joint Study Session with City Council and Planning Commission in Spring 2020, until shelter-in-place orders were enforced. The City will continue its effort to update the Density Bonus ordinance in the near future.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City continues its monitoring of subrecipients and projects to ensure compliance with program and comprehensive planning requirements. The City conducts desk reviews of quarterly performance and financial reports to assess performance and ability to meet goals. The City performs on-site monitoring of CDBG grantees, in cooperation with other Consortium members, on jointly funded projects. The City uses an Excel-based risk assessment tool that weighs different factors to prioritize which subrecipients should be monitored on-site each year. If there is a lack of performance or the subrecipient does not meet goals, the City will continue site visits and investigate further until a resolution is reached. Since 2017, Habitat for Humanity has been administering our Home Rehabilitation Loan Program. Due to no accomplishments in their first year, the Consortium did not monitor Habitat until February 19, 2020.

In-person monitoring were halted in FY20-21 due to the ongoing pandemic. The Consortium anticipates resuming hybrid monitorings over Zoom and in-person in the upcoming fiscal year.

The City ensures that the limited clientele national objective requirement is met for those activities that are not targeted to one of the presumed benefit populations. Public service agencies whose clientele is not of a presumed benefit population must request some form of written income verification and certification from its clients to determine their eligibility. The agencies are required to keep these records for a period of 5 years as required by the CDBG program regulations. Infrastructure and public facilities projects are also required to demonstrate that they serve either presumed benefit populations or limited clientele.

For all of the City's home loan and grant programs, each borrower is required to provide information in their application regarding their income. The administering agencies of the programs require third party verifications of this information. For rental housing programs, the property manager/owner is required to annually re-certify each tenant in an affordable unit. When the City funds a new project, grantees and recipients are encouraged to do outreach to minority and women owned businesses.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to

comment on performance reports.

The City follows its Citizen Participation Plan to ensure citizens have reasonable notice and an opportunity to comment on performance reports. The CAPER was legally noticed at least 15 days in advance of the September 21st Council meeting in the East Bay Times/Contra Costa Times, a newspaper of general circulation, advertising the availability and viewing location of the draft CAPER to the general public. Copies of the draft CAPER were available online on the Housing Division's homepage for comment. The CAPER was approved by City Council during a public meeting on September 21, 2021, where members of the public had the opportunity to comment.

No public comments were received during the public comment period and no comments were received at the September 21, 2021 City Council meeting.

The Language Assistance Plan (LAP) was reviewed as the CAPER was drafted. The City's demographics have not changed dramatically since the last update of the LAP. In FY20-21, the City received no translation services request. At this time, staff is not recommending any changes to the LAP and its implementation.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No changes were made to the program objectives this year.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Contra Costa Times

2121 N. California Blvd., Ste. 290
Walnut Creek, CA 94596
925-943-8019

2019157

WALNUT CREEK, CITY OF
CITY CLERK/SUSAN ALEXANDER,
1666 N. MAIN ST.,
WALNUT CREEK, CA 94596-4609

PROOF OF PUBLICATION

FILE NO. CAPER 20-21 9/21/21

In the matter of

Contra Costa Times

I am a citizen of the United States. I am over the age of eighteen years and I am not a party to or interested in the above entitled matter. I am the Legal Advertising Clerk of the printer and publisher of the Contra Costa Times, a newspaper published in the English language in the City of Walnut Creek, County of Contra Costa, State of California.

I declare that the Contra Costa Times is a newspaper of general circulation as defined by the laws of the State of California as determined by court decree dated October 22, 1934, Case Number 19764. Said decree states that the Contra Costa Times is adjudged to be a newspaper of general circulation for the City of Walnut Creek, County of Contra Costa and State of California. Said order has not been revoked.

I declare that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

09/04/2021

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.
On this 7th day of September, 2021.



Signature

Legal No.

0006605718

CITY OF WALNUT CREEK NOTICE OF PREPARATION OF DRAFT FISCAL YEAR 2020-2021 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) AND PUBLIC MEETING

Notice is hereby given that the City of Walnut Creek has completed its draft Federal Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) program covering the period of July 1, 2020 to June 30, 2021. This report is now available for public review and comment. This report identifies all CDBG funds expended during the July 1, 2020 through June 30, 2021 reporting period. The report also identifies the relationship of such expenditures to national community development goals and objectives.

Notice is hereby given that the Walnut Creek City Council will hold a public meeting on **Tuesday, September 21, 2021 beginning at 6:00 p.m.** in person and remotely on Zoom to consider approving and authorizing submission of the FY20-21 CAPER.

Video-Teleconference Details: Zoom Meeting ID will be posted here: <https://www.walnut-creek.org/government/public-meeting-agendas-and-videos>.

In-Person Meeting Details: Council Chamber, 1666 North Main Street, Walnut Creek. Masks must be worn if attending in-person.

The City of Walnut Creek is an Entitlement Community under the federal CDBG program. In accordance with program requirements, the City must submit to the U. S. Department of Housing and Urban Development (HUD) its Grantee Performance Report. The public may obtain information about or comment on this report by contacting the Affordable Housing and Grants Coordinator in the Community Development Department, by calling (925) 943-5899 ext. 2652, or through e-mail at: vlm@walnut-creek.org. The report is also available online on the Housing Programs webpage on the City's website: www.walnut-creek.org/housing.

Persons with disabilities requiring assistance in order to attend and/or participate in this meeting, please contact the City Clerk at 925-943-5819 at least 24 hours prior to the meeting. Citizen comments received about the report by **5:00 pm, Tuesday, September 21, 2021** will be included in the City's submittal to the U.S. Department of Housing and Urban Development.

/s/ Suzie Martinez, City Clerk
CCT 6605718; Sep. 4, 2021



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	131,419.06
02 ENTITLEMENT GRANT	342,265.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	90,015.96
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	563,700.02

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	237,891.25
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	237,891.25
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	83,661.39
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	321,552.64
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	242,147.38

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	237,891.25
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	237,891.25
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2020 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	237,891.25
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	237,891.25
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	107,167.15
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	107,167.15
32 ENTITLEMENT GRANT	342,265.00
33 PRIOR YEAR PROGRAM INCOME	118,894.44
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	461,159.44
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	23.24%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	83,661.39
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	83,661.39
42 ENTITLEMENT GRANT	342,265.00
43 CURRENT YEAR PROGRAM INCOME	90,015.96
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	432,280.96
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.35%

Financial Activity Summary

The CDBG Activity Summary 2020 public service cap calculations shows the percent funds obligated for PS activities at 23.24%. The CARES Act eliminates the 15 percent cap on the amount of grant funds that can be used for public activities. The City of Walnut Creek funded additional activities over the public services cap to address the impacts of COVID-19.



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	16	461	6458400	CORE Homeless Outreach Countywide	03T	LMC	\$3,850.27
2020	16	461	6488138	CORE Homeless Outreach Countywide	03T	LMC	\$3,150.04
2020	16	461	6531544	CORE Homeless Outreach Countywide	03T	LMC	\$2,441.69
2020	16	462	6488138	CORE Homeless Outreach WC/Concord	03T	LMC	\$6,427.05
2020	16	462	6531544	CORE Homeless Outreach WC/Concord	03T	LMC	\$7,836.83
2020	16	462	6535275	CORE Homeless Outreach WC/Concord	03T	LMC	\$2,211.12
							03T Matrix Code \$25,917.00
2020	1	453	6458400	Contra Costa Senior Legal Services	05A	LMC	\$1,560.00
2020	1	453	6488138	Contra Costa Senior Legal Services	05A	LMC	\$2,419.62
2020	1	453	6531544	Contra Costa Senior Legal Services	05A	LMC	\$2,758.36
2020	8	467	6488138	Meals on Wheels	05A	LMC	\$2,329.92
2020	8	467	6531544	Meals on Wheels	05A	LMC	\$12,670.08
2020	9	468	6458400	MOW Care Management	05A	LMC	\$1,749.97
2020	9	468	6488138	MOW Care Management	05A	LMC	\$1,730.40
2020	9	468	6531544	MOW Care Management	05A	LMC	\$519.63
2020	21	460	6458400	Adult Day Health Care Facility	05A	LMC	\$1,183.20
2020	21	460	6531544	Adult Day Health Care Facility	05A	LMC	\$7,316.58
							05A Matrix Code \$34,237.76
2020	3	454	6458400	Tenant Landlord Services	05K	LMC	\$1,018.85
2020	3	454	6488138	Tenant Landlord Services	05K	LMC	\$2,164.12
2020	3	454	6531544	Tenant Landlord Services	05K	LMC	\$4,329.57
							05K Matrix Code \$7,512.54
2020	25	464	6488138	SVDP Homeless Prevention Program	05Q	LMC	\$8,751.00
2020	25	464	6531544	SVDP Homeless Prevention Program	05Q	LMC	\$6,249.00
							05Q Matrix Code \$15,000.00
2020	2	459	6488138	Monument Crisis Center	05Z	LMC	\$5,516.66
2020	2	459	6531544	Monument Crisis Center	05Z	LMC	\$13,983.34
2020	22	465	6458400	Nourishing Lives Dining Room	05Z	LMC	\$1,250.01
2020	22	465	6488138	Nourishing Lives Dining Room	05Z	LMC	\$1,250.04
2020	22	465	6531544	Nourishing Lives Dining Room	05Z	LMC	\$2,499.80
							05Z Matrix Code \$24,499.85
2020	17	456	6458400	Home Rehabilitation Loan Program	14A	LMH	\$8,255.07
2020	17	456	6488138	Home Rehabilitation Loan Program	14A	LMH	\$6,935.00
2020	17	456	6531544	Home Rehabilitation Loan Program	14A	LMH	\$100,534.03
							14A Matrix Code \$115,724.10
2020	18	455	6458400	Road to Success	18C	LMC	\$4,115.33
2020	18	455	6488138	Road to Success	18C	LMC	\$1,332.43
2020	18	455	6531544	Road to Success	18C	LMC	\$9,552.24
							18C Matrix Code \$15,000.00
Total							\$237,891.25

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2020	16	461	6458400	No	CORE Homeless Outreach Countywide	B20MC060030	EN	03T	LMC	\$3,850.27
2020	16	461	6488138	No	CORE Homeless Outreach Countywide	B20MC060030	PI	03T	LMC	\$3,150.04
2020	16	461	6531544	No	CORE Homeless Outreach Countywide	B20MC060030	EN	03T	LMC	\$814.12
2020	16	461	6531544	No	CORE Homeless Outreach Countywide	B20MC060030	PI	03T	LMC	\$1,627.57
2020	16	462	6488138	No	CORE Homeless Outreach WC/Concord	B20MC060030	PI	03T	LMC	\$6,427.05
2020	16	462	6531544	No	CORE Homeless Outreach WC/Concord	B20MC060030	PI	03T	LMC	\$7,836.83
2020	16	462	6535275	No	CORE Homeless Outreach WC/Concord	B20MC060030	EN	03T	LMC	\$845.63
2020	16	462	6535275	No	CORE Homeless Outreach WC/Concord	B20MC060030	PI	03T	LMC	\$1,365.49
									03T Matrix Code \$25,917.00	
2020	1	453	6458400	No	Contra Costa Senior Legal Services	B20MC060030	EN	05A	LMC	\$1,560.00
2020	1	453	6488138	No	Contra Costa Senior Legal Services	B20MC060030	EN	05A	LMC	\$2,419.62
2020	1	453	6531544	No	Contra Costa Senior Legal Services	B20MC060030	EN	05A	LMC	\$2,758.36
2020	8	467	6488138	Yes	Meals on Wheels	B20MC060030	PI	05A	LMC	\$2,329.92



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2020	8	467	6531544	Yes	Meals on Wheels	B20MC060030	PI	05A	LMC	\$12,670.08
2020	9	468	6458400	No	MOW Care Management	B20MC060030	EN	05A	LMC	\$1,749.97
2020	9	468	6488138	No	MOW Care Management	B20MC060030	PI	05A	LMC	\$1,730.40
2020	9	468	6531544	No	MOW Care Management	B20MC060030	PI	05A	LMC	\$519.63
2020	21	460	6458400	No	Adult Day Health Care Facility	B20MC060030	EN	05A	LMC	\$1,183.20
2020	21	460	6531544	No	Adult Day Health Care Facility	B20MC060030	EN	05A	LMC	\$7,316.58
									05A Matrix Code	\$34,237.76
2020	3	454	6458400	No	Tenant Landlord Services	B20MC060030	EN	05K	LMC	\$1,018.85
2020	3	454	6488138	No	Tenant Landlord Services	B20MC060030	EN	05K	LMC	\$203.76
2020	3	454	6488138	No	Tenant Landlord Services	B20MC060030	PI	05K	LMC	\$1,960.36
2020	3	454	6531544	No	Tenant Landlord Services	B20MC060030	EN	05K	LMC	\$4,329.57
									05K Matrix Code	\$7,512.54
2020	25	464	6488138	Yes	SVDP Homeless Prevention Program	B20MC060030	PI	05Q	LMC	\$8,751.00
2020	25	464	6531544	Yes	SVDP Homeless Prevention Program	B20MC060030	PI	05Q	LMC	\$6,249.00
									05Q Matrix Code	\$15,000.00
2020	2	459	6488138	Yes	Monument Crisis Center	B20MC060030	PI	05Z	LMC	\$5,516.66
2020	2	459	6531544	Yes	Monument Crisis Center	B20MC060030	EN	05Z	LMC	\$13,983.34
2020	22	465	6458400	No	Nourishing Lives Dining Room	B20MC060030	EN	05Z	LMC	\$1,250.01
2020	22	465	6488138	No	Nourishing Lives Dining Room	B20MC060030	PI	05Z	LMC	\$1,250.04
2020	22	465	6531544	No	Nourishing Lives Dining Room	B20MC060030	PI	05Z	LMC	\$2,499.80
									05Z Matrix Code	\$24,499.85
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$57,667.15
				Yes	Activity to prevent, prepare for, and respond to Coronavirus					\$49,500.00
Total										\$107,167.15

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	15	457	6427298	Program Administration	21A		\$17,203.67
2020	15	457	6458400	Program Administration	21A		\$22,587.35
2020	15	457	6488138	Program Administration	21A		\$15,352.76
2020	15	457	6531544	Program Administration	21A		\$23,502.81
						21A Matrix Code	\$78,646.59
2020	4	458	6458400	Fair Housing Services	21D		\$1,055.23
2020	4	458	6488138	Fair Housing Services	21D		\$1,226.96
2020	4	458	6531544	Fair Housing Services	21D		\$2,732.61
						21D Matrix Code	\$5,014.80
Total							\$83,661.39