



**CITY OF  
WALNUT  
CREEK**

**2022-2023**

**ANNUAL**

**ACTION**

**PLAN**

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

Through the Department of Housing and Urban Development, the City of Walnut Creek receives Community Development Block Grant (CDBG) funds to carry out a wide range of community development activities directed toward revitalizing neighborhoods and developing viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities for low- and moderate- income households. The priority needs for the City of Walnut Creek and the strategy and objectives to address those needs are detailed in the Contra Costa Consortium's Five-Year Consolidated Plan. This 2022-2023 Annual Action Plan covers the third of the five program years discussed in the Consolidated Plan.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Below is a brief summary of the overall goals identified within the Consolidated Plan.

#### Affordable Housing

AH-1: Expand housing opportunities for extremely low-income, very low- income, low-income, and moderate-income households through an increase in the supply of decent, safe, and affordable rental housing and rental assistance.

AH-2: Increase homeownership opportunities for low-to-moderate Income households.

AH-3: Maintain and preserve the existing affordable housing stock, including single-family residences and apartments owned and occupied by low-to-moderate Income households.

AH-4: Increase the supply of appropriate and supportive housing for special needs populations, including seniors, persons with disabilities, persons with HIV/AIDS, low-to-moderate income veterans, the homeless, and extremely low-income residents.

#### Assisting the Homeless

H-1: Assist the homeless and those at risk of becoming homeless by providing funding to organizations that provide emergency shelter, and transitional and permanent affordable housing with appropriate supportive services.

H-2: Reduce the incidence and risk of homelessness and assist in alleviating the needs of the homeless.

### **Non-Housing Community Development**

CD-1 General Public Services: Assist in providing opportunities and services to improve the quality of life for lower-income persons.

CD-2 Senior Services: Enhance the quality of life of senior citizens and frail elderly, and enable them to maintain independence.

CD-3 Youth Services: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.

CD-4 Non-Homeless Special Needs: Assist in providing opportunities and services to improve the quality of life and independence for person with special needs, such as disabled persons, battered spouses, abused children, persons with HIV/AIDS, and low-income veterans.

CD-5 Fair Housing: Promote fair housing activities and affirmatively further fair housing.

CD-6 Economic Development: Reduce the number of persons with incomes below the poverty level, and expand economic opportunities for very low- and low-income residents.

CD-7 Public Facility, Infrastructure and Accessibility: Maintain quality public facilities and adequate infrastructure, and provide access for lower-income persons and persons with special needs.

### **Administration**

CD-8 Administration: Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner.

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City is responsible for ensuring compliance with all rules and regulations associated with the CDBG program. The City's past Annual Action Plans and Consolidated Annual Performance and Evaluation

Reports (CAPERs) provided many details about the innovations, projects, and programs completed by the City over the past five years. The evaluation of past performance is critical to ensuring the City and its subrecipients are implementing activities effectively and that those activities align with the City's overall strategies and goals.

In general, the community development and affordable housing activities that were implemented during the period of the last Consolidated Plan served the identified needs. The five-year performance measures matrix and the one-year annual performance measures matrix in each of the City's CAPERs show how the City performed against the five-year strategic plan and the one-year action plan goals. The comparison of accomplishment data to goals indicate that the Consolidated Plan activities made a positive impact on the identified needs.

In the current year (the second year of the 2020-2025 Consolidated Plan Period), the City is making progress on its identified goals and has used the 2020-2021 CAPER to evaluate its past performance. The CAPER and service providers continued showing high levels of need to address homelessness, and the City has made addressing that a priority. The City funds a full-time CORE Homeless outreach team, as well as funds a Winter Shelter homeless program at a local Armory.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The Consortium held a kick off meeting for the three-year funding cycle (FY22-23, FY23-24, FY24-25) in October 2021, attended by over 150 people over Zoom representing various non-profit and public agencies. The RFP was sent to over 600 agencies and interested parties. The City received 26 applications, mostly for public services. On May 19, 2022, the Housing and Community Development Committee (HCD) held a public hearing to consider all of the applications, and applicants presented their program before the committee. The draft 2022-2023 Annual Action Plan and funding recommendations were available for public comment between May 20 - June 21, 2022.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

At the May 19, 2022 HCD Committee meeting, zero public comments were made.

Zero public comments were received by email or phone during the 30-day public comment period from May 20 - June 21, 2022. One public comment from Jan Warren was received during the City Council public hearing on June 21, 2022.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

Not applicable.

**7. Summary**

Not applicable.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WALNUT CREEK	Community Development Department

**Table 1 – Responsible Agencies**

**Narrative**

The City of Walnut Creek is the Lead Agency for the United States Department of Housing and Urban Development (HUD) entitlement programs. The City’s HUD Programs Administrator in the Housing Division in the Community Development Department is responsible for the administration of Housing and Urban Development (HUD) Entitlement grants, which include the Community Development Block Grant Program (CDBG).

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City launched an in-depth and collaborative effort to consult with elected officials, City departments, community stakeholders, and beneficiaries of entitlement programs to inform and develop the priorities and strategies contained within this five-year plan.

The community grant program runs on alternating two- and three-year funding cycle. The FY 20-21 Annual Action Plan, as part of the 2020-2025 Consolidated Plan, was the first year in the 2020-2022 two-year program cycle and applications were sought for all eligible activities. FY 22-23 is the first year in the three-year funding cycle. Second and third year awards are contingent on fund availability and program performance.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City works closely with community partners to enhance coordination between the affordable housing providers, homeless services providers, and private and governmental health, mental health and service agencies. The Walnut Creek Police Department in particular works closely with the local homeless services provider, Trinity Center, and homeless outreach teams, to ensure that homeless residents get connected with the support services they need. The City provides mental health and other service resources to residents over the phone, on the City's website, and in person at City Hall. The City collaborates with other jurisdictions through the Contra Costa Consortium, and with services providers through the Continuum of Care and the local homeless task force.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

In 2007, Homeless Inter-Jurisdictional Inter-Departmental Work Group (HIJIDWG) and the Homeless Continuum of Care Board (CoCB) merged into one group, now called the Council on Homelessness. The Council on Homelessness provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County

To help homeless individuals and families, and to prevent further incidents of homelessness, the City of Walnut Creek partners with homeless service providers, and has historically committed CDBG, Community Services Grant (CSG), and Homeless Services Grant (HSG) funds to activities addressing these issues. In 2020, \$130,000 in HSG funds were offset with a state funding source called the

Permanent Local Housing Allocation (PLHA). Each year we estimate to receive \$159,017 in PLHA funds to address the housing stock in California and homelessness.

Partners for the federal and local programs include homeless shelters, daytime drop in centers, crisis lines, housing counseling agencies and homeless prevention service providers.

The Walnut Creek Police Department and Housing Division staff are active participants in a local homeless task force, which includes City staff, homeless service providers, the business community, homeless persons, and residents. The purpose of the task force is to address homeless related issues as they arise in the community, and to collaborate efforts to addressing the needs of the homeless.

On June 24, 2019, the City Police Department launched a four-month pilot project called the Homeless Outreach Program (HOP) that is now permanent. Police officers work closely with the Walnut Creek Homeless Taskforce, Trinity Center, Public Works, CORE, other county agencies and their Mental Health Evaluation Team. Their objectives are to build relationships with our homeless community; create innovative ways to connect homeless persons with services; develop long term solutions; work with residents and businesses to address issues, lower calls for service, prevent unsafe and illegal homeless encampments in our creeks and other locations; enforce laws in a compassionate but firm approach; prevent illegal alcohol sales; and work with other agencies to have a bigger impact within our community.

The City Council Priorities in FY 2021-2022 include social wellness and public safety to support new and better responses to homelessness, mental health crisis, and public safety challenges. The City established an internal Homelessness Response Team to develop principles, catalog existing programs and collaborative partnerships, identify services gaps, and recommend service and funding options to Council.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Walnut Creek does not receive ESG funds.

**2. Agencies, groups, organizations and others who participated in the process and consultations**



**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Contra Costa County Department of Conservation & Development
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Link to the Needs Assessment Survey was sent to sub-recipients, and the County's non-profit interested party list.
2	<b>Agency/Group/Organization</b>	ECHO HOUSING
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing Services - Tenant/Landlord
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	ECHO Housing is the Consortium wide Fair Housing provider, and also provides Tenant/Landlord services in several jurisdictions. Agency was consulted by Consortium focusing on each of those issues, needs of tenants, T/L & Fair Housing issues found in their public housing cases, etc.
3	<b>Agency/Group/Organization</b>	CONTRA COSTA HEALTH SERVICES HOMELESS PROGRAM
	<b>Agency/Group/Organization Type</b>	Services-homeless Other government - County

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Contra Costa County Health Services Department was consulted to provide information on various special needs populations, including Homeless populations, and services provided to those populations.
4	<b>Agency/Group/Organization</b>	RESOURCES FOR COMMUNITY DEVELOPMENT
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation in focus group on affordable housing, obtaining feedback on institutional and other barriers to affordable housing in Contra Costa and ideas for improvement. RCD is the developer for St. Paul's Common, a 45-unit affordable unit, in Walnut Creek.
5	<b>Agency/Group/Organization</b>	Contra Costa Child Care Council
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation in focus group on Economic Development, gain more knowledge of need for childcare in Contra Costa County and challenges of developing and retaining childcare microenterprises. Developed new modes of outreach together to inform residents of this opportunity and encourage more childcare businesses especially Spanish-speaking businesses.
6	<b>Agency/Group/Organization</b>	Habitat for Humanity East Bay
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation in focus group on affordable housing, obtaining feedback on institutional and other barriers to affordable housing in Contra Costa and ideas for improvement. Habitat for Humanity East Bay/Silicon Valley is the developer for the upcoming Las Juntas project, a 42-unit affordable ownership housing development for low/mod income households.
7	<b>Agency/Group/Organization</b>	COURT APPOINTED SPECIAL ADVOCATES
	<b>Agency/Group/Organization Type</b>	Services-Children Services - Victims Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultations with Executive Ann Wrixon about needs of foster children in Walnut Creek, particularly around statistics about incidence of homelessness, outcomes.

8	<b>Agency/Group/Organization</b>	STAND! For Families Free of Violence
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Focus group participation from STAND Executive Director and Program Manager about needs of victims of domestic violence, emergency shelter, incidence of DV in Walnut Creek residents, and in data gathering for this section of the ConPlan.
9	<b>Agency/Group/Organization</b>	Lions Center for the Visually Impaired
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided a letter speaking about the needs for low vision individuals.

**Identify any Agency Types not consulted and provide rationale for not consulting**

No agencies or groups were intentionally excluded. Organizations were consulted on an individual and group basis, as well as part of public meetings. The Consortium distributed a survey through workshops, public service agencies, and each jurisdiction’s website. An effort was made to reach as many individuals and organizations as possible.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Continuum of Care Contra Costa County	Homeless Goals and objectives in the Consolidated Plan are identical to the adopted CoC Strategy, and were taken from the plan directly. The CoC Plan is named "Forging Ahead Towards Preventing and Ending Homelessness" was developed in 2014 and adopted by all Consortium cities.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

The City is an active member of the Contra Costa CDBG Consortium (includes the Cities of Antioch, Concord, Pittsburg, the Urban County and Walnut Creek), and regularly attends consortium meetings attended by all of the entitlement jurisdictions in Contra Costa County, as well as the HUD representatives for each jurisdictions. The City is also a member of the HOME Consortium, and participates in funding discussions/decisions for the County HOME Funds.

The City works closely with the State to implement the programs and policies outlined in the Housing Element, and to administer the BEGIN funds awarded to the City for First Time Homebuyer Down Payment Assistance.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

FY 22-23 is the first year in the three-year funding cycle. The goals of the FY22-23 Annual Action Plan are in accordance with the goals identified through the consolidated planning process, which was described in section AP-5. The citizen participation process for the FY 22-23 Annual Action Plan builds on that conducted for the FY 20-25 Consolidated Plan/FY 20-21 Annual Action Plan, which included the following:

-09/15/19: a Notice of Funding Availability/Request for Proposals (NOFA/RFP) for CDBG, HOME, ESG, and HOPWA funds was sent to the County's CDBG "Interested Parties" list.

-09/15/19: NOFA/RFP notice was posted.

-10/17/19: Competitive RFP Kickoff meeting held in conjunction with the Contra Costa Consortium at City of Walnut Creek's Civic Park Assembly Hall located at 1375 Civic Drive, Walnut Creek, CA. Nearly 100 people representing various non-profit and public agencies attended the Kickoff meeting. The City received 27 applications as a result.

-3/13/20: Housing and Community Development Committee (HCD) held a noticed public meeting to consider applications for the CDBG, CSG, and HSG for the Annual Action Plan under the ConPlan.

-05/05/20: City Council held a noticed public hearing to consider and accept the proposed 2020-2025 Consolidated Plan/2020-2021 Annual Action Plan and expenditure of CDBG, CSG, and HSF funds.

-07/21/20: City Council held a noticed public hearing to consider and accept the proposed 2020-2025 Consolidated Plan/2020-2021 Annual Action Plan Substantial Amendment and amended Citizen Participation Plan.

-03/16/21: The Housing and Community Development Committee (HCD) held a noticed public meeting to consider applications for the CDBG, CSG, HSG, and PLHA for the FY21/22 Annual Action Plan under the ConPlan.

-05/04/21: City Council held a noticed public hearing to consider and accept the proposed 2021-2022 Annual Action Plan and expenditure of CDBG, CSG, HSG, and PLHA funds.

-09/06/21: a Notice of Funding Availability/Request for Proposals (NOFA/RFP) for CDBG, HOME, ESG, and HOPWA funds was sent to the County's CDBG "Interested Parties" list. NOFA/RFP notice was posted.

-10/07/21: Competitive RFP Kickoff meeting held in conjunction with the Contra Costa Consortium on Zoom. Over 150 people representing various non-profit and public agencies attended the Kickoff meeting. The City received 26 applications as a result.

-05/19/22: The Housing and Community Development Committee (HCD) held a noticed public meeting to consider applications for the CDBG, CSG, HSG, and PLHA for the FY22/23 Annual Action Plan.

-06/21/22: City Council held a noticed public hearing to consider and accept the proposed 2022-2023 Annual Action Plan and expenditure of CDBG, CSG, HSG, and PLHA funds.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Public Hearing notice published in Contra Costa Times on 05/13/22 for the 05/19/22 HCD Committee Meeting	No comments were received		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	On May 19, 2022, the Housing and Community Development Committee (HCD) held a noticed public meeting to consider applications for the CDBG, CSG, HSG, and PLHA programs for the FY22/23 Annual Action Plan under the ConPlan.	No public comments were received.		
3	Newspaper Ad	Non-targeted/broad community	On May 20, 2022, a public hearing notice soliciting comments for the Annual Action Plan was published in Contra Costa Times (30 days in advance of the 6/21/22 City Council meeting)			
4	Internet Outreach	Non-targeted/broad community	Draft Annual Action Plan posted to City's website 30-day prior to the public meeting date			



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	City Council public hearing on 06/21/22	Jan Warren provided a public comment on the home rehabilitation program and Meal on Wheel's public facility project. She had an additional comment on the CDBG public noticing requirement.		

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

#### To Meet Affordable Housing and Community Development Needs

For the Consolidated Plan period (2020-2025), the City anticipates that approximately \$24.66 million will be available for local affordable housing programs, community services, and economic development, including \$2.12 million of federal resources. The City will have an estimated \$16 million in the Local Housing Trust Fund, comprised of housing in lieu fees and commercial linkage fees along with an anticipated matching grant through the State of California. A total of \$4.14 million in local and state funds are anticipated to fund program administration, local grant programs (Community Services Grant, Homeless Services, and School Crisis Counselor grant programs), and one state program (Permanent Local Housing Allocation program). Additional resources will be available through the Housing Successor Agency.

In 2022-2023, the CDBG entitlement allocation is \$331,569. In the prior year, the City received \$345,896. Generally, funding allocations are the following:

- 20% Admin (and an additional 20% of current year's program income)
- 15% Public Services (and an additional 15% of the previous year's program income)
- 65% IPF/Housing/ED

The City supplements the public service portion of the CDBG program with \$170,000 from the General Fund, with \$70,000 specifically for homeless service activities. In addition, the City receives entitlement funds for the State Permanent Local Housing Allocation (PLHA) to address the housing stock in California, as well as homelessness. The PLHA funding allocation ranges from \$138,449 - \$215,193. If additional CDBG funds become available, either through an increase in the entitlement allocation or through program income, generally those funds will be allocated to the City's affordable housing program and/or public facilities improvements.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	331,569	0	88,099	419,668	710,000	Estimated CDBG annual allocation + estimated carryforward funds
Housing Trust Fund	public - local	Acquisition Housing	2,500,000	0	0	2,500,000	3,500,000	This includes Housing In lieu Fees and Commercial Linkage Fees, as well as an anticipated successful application for the State Local Housing Trust Fund Matching Program.
Other	public - local	Admin and Planning Housing	338,154	0	0	338,154	857,246	Housing In Lieu Fees (less than 10% set aside for administration), and FTHB Loan
Other	public - local	Admin and Planning Housing Public Services	100,000	0	0	100,000	100,000	Loan Repayments to the Housing Successor Agency through the First Time Homebuyer Downpayment Assistance Program and Residual Rent Receipts. (\$20,000 for program admin per year)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - local	Admin and Planning Housing Public Services	802,486	0	0	802,486	1,879,119	Crisis Counselor Program (\$80,000), Community Services Grant (\$100,000), and Homeless Services Fund (\$70,000), Program Administration/Personnel (\$255,581), PLHA (\$159,017), \$125,888 = Dedicated CORE Team Funding Gap, \$12,000 in CSG/ARPA funds

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Although CDBG regulations do not require matching funding, the City prefers to see federal dollars leveraged with other sources of funds.

For the development of Affordable Housing, the City is usually the first funder, providing acquisition financing for the development of affordable housing. The Cities acquisition funding is leveraged on an average ratio of 1:4. For every dollar we commit, an additional 4 dollars is leveraged. Leveraged funds include private lending institutions, tax credits, sweat equity, federal HOME and HOPWA funds, as well as other federal programs; and state funds such as the Mental Health Service Act (MHSA) and BEGIN funds. All of the public service and economic development activities funded through the competitive process require additional funding from other sources. Often, CDBG, CSG, HSG, and PLHA funds account for only a small percentage of the overall program funding. In the case of the School Crisis Counselor program, the City requires a minimum of 100% of matching funds from the school districts to fund the program.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not Applicable

**Discussion**

If additional or less program income, entitlement, carry forward funds are received than anticipated any increase or decrease in available funding will be handled in the following ways:

**Additional Entitlement Funds, Program Income, or Higher Carry Forward.** If more entitlement funds or program income is received, or if there is an increase in the carry forward amount, the HCD Committee recommends it be used for the following priorities:

- Increase administration costs up to the capped level.
- Any increase in public services funds for CBDG may be directed to ECHO Housing Tenant/Landlord Program for legal assistance (based on need).
- Fund up to \$156,755 for the Meals on Wheels (MOW)'s Energy, Safety, and Health Improvement to Office Project (based on need). This will allow MOW to do the full scope of work proposed in the application.
- Fund up to \$160,000 for the Home Rehabilitation Program if the program develops a significant pipeline of projects in FY 2022-2023.

**Less Entitlement Funds.** If the City receives less entitlement or carry forward funds, the HCD Committee recommends the following scenario:

- Decrease administration costs down to the capped level.
- Any decrease in public services funds for CBDG will come from the CORE Walnut Creek program. American Rescue Plan Act (ARPA) funds will replace reduce CBDG funding.
- Reduce funding for the MOW's Energy, Safety and Health Improvements public facility project.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	AH-1: New Construction of Affordable Housing	2020	2025	Affordable Housing	City Wide	Affordable Housing	Housing Trust Fund: \$2,500,000	Rental units constructed: 108 Household Housing Unit
2	AH-2: Homeownership Opportunities	2020	2025	Affordable Housing	City Wide	Affordable Housing	Housing In Lieu Fees: \$130,000 Housing Successor Agency Loan Repayments: \$50,000	Homeowner Housing Added: 42 Household Housing Unit Direct Financial Assistance to Homebuyers: 2 Households Assisted
3	AH-3: Maintain and Preserve Affordable Housing	2020	2025	Affordable Housing	City Wide	Affordable Housing	CDBG: \$120,000	Homeowner Housing Rehabilitated: 4 Household Housing Unit
5	H-1: Shelter for Homeless Population	2020	2025	Homeless	City Wide	Non-Housing Community Development	Local Funds: \$100,000	Public service activities other than Low/Moderate Income Housing Benefit: 42 Persons Assisted
6	H-2: Services for Homeless (Non-Shelter Related)	2020	2025	Homeless	City Wide	Non-Housing Community Development	CDBG: \$26,607 Local Funds: \$253,761	Public service activities other than Low/Moderate Income Housing Benefit: 147 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	CD-1: General Public Services	2020	2025	Non-Homeless Special Needs	City Wide	Non-Housing Community Development	CDBG: \$18,877 Local Funds: \$41,073	Public service activities other than Low/Moderate Income Housing Benefit: 1662 Persons Assisted Other: 1 Other
8	CD-2: Senior Services	2020	2025	Non-Housing Community Development	City Wide	Non-Housing Community Development	CDBG: \$13,520 Local Funds: \$41,560	Public service activities other than Low/Moderate Income Housing Benefit: 556 Persons Assisted
9	CD-3: Youth Services	2020	2025	Non-Housing Community Development	City Wide	Non-Housing Community Development	Local Funds: \$85,000	Public service activities other than Low/Moderate Income Housing Benefit: 1510 Persons Assisted
10	CD-4: Non-Homeless Special Needs	2020	2025	Non-Homeless Special Needs	City Wide	Non-Housing Community Development	CDBG: \$5,000 Local Funds: \$17,110	Public service activities other than Low/Moderate Income Housing Benefit: 114 Persons Assisted
11	CD-5: Fair Housing	2020	2025	Non-Homeless Special Needs	City Wide	Non-Housing Community Development	CDBG: \$6,080	Public service activities other than Low/Moderate Income Housing Benefit: 15 Persons Assisted
12	CD-6: Economic Development	2020	2025	Non-Housing Community Development	City Wide	Non-Housing Community Development	CDBG: \$23,250	Jobs created/retained: 1 Jobs Businesses assisted: 15 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
13	CD-7: Public Facility, Infrastructure & Access	2020	2025	Non-Housing Community Development	City Wide	Non-Housing Community Development	CDBG: \$140,020	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 6700 Persons Assisted Other: 0 Other
14	CD-8: Administration	2020	2025	Administration	City Wide	Administration	CDBG: \$66,314 Housing In Lieu Fees: \$208,154 Housing Successor Agency Loan Repayments: \$50,000 Local Funds: \$263,982	Other: 1 Other

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	AH-1: New Construction of Affordable Housing
	<b>Goal Description</b>	Expand housing opportunities for extremely low-income, very low-income, and moderate-income households through an increase in the supply of decent, safe, and affordable rental housing and rental assistance.



2	<b>Goal Name</b>	AH-2: Homeownership Opportunities
	<b>Goal Description</b>	The City provides downpayment assistance to low and moderate income households (up to 120% of AMI) through the First Time Homebuyer Assistance program. Household incomes range from 60% of AMI to 120% of AMI. The program provides up to \$65,000 or 17% of the price of the home (whichever is less) towards the downpayment. The loan is a silent second equity share loan that requires owner occupancy for the length of the loan.
3	<b>Goal Name</b>	AH-3: Maintain and Preserve Affordable Housing
	<b>Goal Description</b>	Home Rehabilitation Loans and Emergency Grants through the City's Home Rehabilitation Loan Program. Homeowners in Walnut Creek with household incomes below 80% of area median income are eligible for these low interest loans, and emergency grants for home repairs, particularly those related to health, safety, and accessibility.
5	<b>Goal Name</b>	H-1: Shelter for Homeless Population
	<b>Goal Description</b>	Funding for overnight emergency shelters for homeless individuals and families.
6	<b>Goal Name</b>	H-2: Services for Homeless (Non-Shelter Related)
	<b>Goal Description</b>	Funding for daytime drop in center, outreach programs and homeless prevention services.
7	<b>Goal Name</b>	CD-1: General Public Services
	<b>Goal Description</b>	Funding for programs providing critical and supportive services to low income individuals and households, including crisis intervention services, food provision services, tenant/landlord services, and support groups.
8	<b>Goal Name</b>	CD-2: Senior Services
	<b>Goal Description</b>	Funding for organizations that provide critical services to seniors and frail elderly including case management, legal services, and food provision.

9	<b>Goal Name</b>	CD-3: Youth Services
	<b>Goal Description</b>	Fund programs that provide services ensuring the well-being and safety of children and youth.
10	<b>Goal Name</b>	CD-4: Non-Homeless Special Needs
	<b>Goal Description</b>	Funding for programs that provide critical, supportive, and emergency services to individuals with special needs, such as survivors of domestic violence, persons with HIV/AIDS, and disabled persons.
11	<b>Goal Name</b>	CD-5: Fair Housing
	<b>Goal Description</b>	Funding for HUD certified fair housing providers.
12	<b>Goal Name</b>	CD-6: Economic Development
	<b>Goal Description</b>	Funding to assist low income individuals and business owners to start a new microenterprise, or expand existing businesses, and create a new job opportunity.
13	<b>Goal Name</b>	CD-7: Public Facility, Infrastructure & Access
	<b>Goal Description</b>	Funding to support accessibility upgrades to public facilities.
14	<b>Goal Name</b>	CD-8: Administration
	<b>Goal Description</b>	Funding to support the administration of the CDBG program, including application review, contract administration, preparation of required plans and reports, including the Annual Action Plan and Consolidated Annual Performance and Evaluation Report, monitoring, and NEPA reviews.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

In the fall of 2021, the Contra Costa Consortium issued an RFP requesting applications for the three-year grant cycle (FY 2022-2025). Walnut Creek received 26 applications for the CDBG, CSG, HSG, and PLHA programs. Additionally, there was an internal request for the City’s program administration expenses and a small grant for homeless outreach materials and supplies. On May 19, 2022, the Housing and Community Development Committee (HCD) held a public hearing to consider the applications. Following a minimum of a 30-day public comment period, the City Council approved the 2022-2023 Annual Action Plan on June 21, 2022.

With a recommended \$100,000 for the CSG program and \$228,066 for the HSG/PLHA program, \$331,569 for the CDBG allocation, \$88,099 estimated in carry forward, there is an estimated \$755,685 in CDBG, CSG, and HSG/PLHA funds available. This includes allocation of \$170,084 available for public services (CSG and CDBG); \$228,066 for homeless services (HSG/PLHA); \$74,265 for program administration (CDBG and PLHA); and \$283,271 for Economic Development, Public Facility and Infrastructure, and Housing activities. The City Council authorized up to \$157,344 in American Rescue Plan Act (ARPA) for CORE homeless services in FY 2023.

#	Project Name
1	Contra Costa Family Justice Navigation Program
2	Contra Costa Legal Services
3	Senior Outreach Services - Care Management
4	CORE Homeless Outreach (Countywide)
5	CORE Homeless Outreach (Dedicated Team)
6	ECHO Housing - Fair Housing
7	ECHO Housing - Tenant Landlord
8	Monument Crisis Center
9	COCOKids
10	Loaves & Fishes - Culinary Training Program
11	Home Rehabilitation Loan Program
12	Meals on Wheels Energy, Safety, and Health Improvement to Offices
13	Program Administration
14	Community Violence Solutions
15	Contra Costa Crisis Center - Crisis Line
16	Court Appointed Special Advocates - Serving All Foster Children
17	STAND! For Families Free of Violence - Crisis Line
18	Choice in Aging - Adult Day Health Care
19	Empowered Aging - Ombudsman Services of Contra Costa
20	Senior Outreach Services - Meals on Wheels

#	Project Name
21	St. Vincent de Paul
22	Trinity Center - General Operating Support
23	Trinity Center - Winter Evening Program
24	Lions Center for the Visually Impaired - Independent Living
25	Loaves & Fishes - Nourishing Lives Dining Room
26	Rainbow Community Center
27	General Fund Public Services and Administration
28	Housing Trust Fund
29	Other Impact Fees

**Table 7 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

To address the underserved needs, the City contributes \$100,000 in General Funds for the Community Services Grant (CSG) program. The CSG program is specifically designed to augment the public service portion of the CDBG program. Additionally, the City created a Homeless Services Grant (HSG) to supplement homeless services programs of \$70,000 and also has an estimated allocation of \$159,017 from the State Permanent Local Housing Allocation (PLHA) funds. For FY 22-23, the HCD Committee is recommending to the City Council to fund up to an additional \$12,000 to the CSG program.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Contra Costa Family Justice Navigation Program
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-4: Non-Homeless Special Needs
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	5G - LMC. Provides navigation services to victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 persons experiencing domestic violence, elder abuse, child abuse, etc.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide navigation services to victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking.
2	<b>Project Name</b>	Contra Costa Legal Services
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-2: Senior Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$8,260
	<b>Description</b>	5A - LMC. Provide free legal counseling, advice, representation and litigation services to low-income seniors in connection with their housing, income maintenance, consumer and individual rights and other elder law issues.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 seniors.
	<b>Location Description</b>	

	<b>Planned Activities</b>	Provide on-site food distribution, direct referrals to shelter, referrals and workshops for financial assistance, basic employment workshop, and legal and crisis support services.
<b>3</b>	<b>Project Name</b>	Senior Outreach Services - Care Management
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-2: Senior Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$5,260 Local Funds: \$3,000
	<b>Description</b>	05A - LMC. The Care Management Program provides an array of services geared to help older adults and their families meet long-term care needs. Care Managers assist seniors to resolve critical issues affecting their health and wellness while aiming to help them live as independently as possible. Our bilingual care management professionals are trained in gerontology, social work, or counseling, and have decades of experience in the field. One Care Manager is a certified HUD Specialist. Their knowledge and the sensitivity to seniors needs make them uniquely effective advocates for seniors in need.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 low-income seniors.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide care management services to assist seniors and help them resolve critical issues affecting their health and wellness while aiming to help them maintain their independent living.
<b>4</b>	<b>Project Name</b>	CORE Homeless Outreach (Countywide)
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	H-2: Services for Homeless (Non-Shelter Related)
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$10,000 Local Funds: \$5,000

	<b>Description</b>	3T - LMC. CORE teams will serve as an entry point into the coordinated entry system for unsheltered persons and work to identify, engage, stabilize and house chronically homeless individuals and families. CORE teams will conduct homeless outreach, such as street or encampment outreach.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	47 homeless individuals from the County-wide CORE team.
	<b>Location Description</b>	
	<b>Planned Activities</b>	The outreach teams will contact homeless individuals to provide basic needs supplies, counseling, benefits assistance, linkages to healthcare, shelter placement, and referrals and transportation to C.A.R.E. Centers. The County-wide CORE team receives \$10,000 in CDBG and \$5,000 in HSG funds.
5	<b>Project Name</b>	CORE Homeless Outreach (Dedicated Team)
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	H-2: Services for Homeless (Non-Shelter Related)
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$16,607 Local Funds: \$233,761
	<b>Description</b>	3T - LMC. CORE teams will serve as an entry point into the coordinated entry system for unsheltered persons and work to identify, engage, stabilize and house chronically homeless individuals and families. CORE teams will conduct homeless outreach, such as street or encampment outreach.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 additional homeless individuals served by the second CORE outreach team focusing only on Walnut Creek.
	<b>Location Description</b>	



	<b>Planned Activities</b>	The outreach teams will contact homeless individuals to provide basic needs supplies, counseling, benefits assistance, linkages to healthcare, shelter placement, and referrals and transportation to C.A.R.E. Centers. In FY22-23, the City will again contract for a full-time designated Walnut Creek CORE team, which will receive \$16,607 in CDBG, \$56,807 in General Fund monies from the Homeless Services Fund, \$51,066 in Permanent Local Housing Allocation (PLHA) funds, and \$125,888 in one-time stimulus ARPA funds.
<b>6</b>	<b>Project Name</b>	ECHO Housing - Fair Housing
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-5: Fair Housing
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$6,080
	<b>Description</b>	05J - LMC. ECHO Housing is a HUD-approved housing counseling agency, and satisfies HUDs definition of Fair Housing Enforcement Organization and Qualified Fair Housing Enforcement Organization. ECHO affirmatively furthers fair housing by addressing discrimination in Walnut Creek, investigating allegations of discrimination, conducting audits to uncover discrimination, and providing training to housing providers.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 low-income persons.
	<b>Location Description</b>	
<b>Planned Activities</b>	To provide Federal and State Fair Housing Law information, counseling, investigation, mediation and educational training services.	
<b>7</b>	<b>Project Name</b>	ECHO Housing - Tenant Landlord
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-1: General Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$11,580

	<b>Description</b>	5K - LMC. To prevent evictions by educating the public and callers as to their housing rights and responsibilities, to resolve conflicts between residents and their landlords and to help callers get and keep their homes by enabling them to exercise their housing rights.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 low-income persons.
	<b>Location Description</b>	
	<b>Planned Activities</b>	ECHO's staff shall provide information and build community awareness with regard to housing rights and responsibilities to both tenants and landlords residing in Walnut Creek. Services shall include telephone counseling regarding housing rights and responsibilities, dispute resolution, development and distribution of flyers and brochures, conducting housing clinics and community presentations.
8	<b>Project Name</b>	Monument Crisis Center
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-1: General Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$7,297 Local Funds: \$7,703
	<b>Description</b>	5- LMC. The Monument Crisis Center offers wrap-around safety net services through on-site food distribution, direct referrals to shelter, referrals and workshops for financial assistance, referrals and access to health care and health care services, basic employment workshops, court mandated community service programs, on site legal and crisis support services.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 low-income persons.
	<b>Location Description</b>	

	<b>Planned Activities</b>	Provide on-site food distribution, direct referrals to shelter, referrals and workshops for financial assistance, basic employment workshop, and legal and crisis support services.
9	<b>Project Name</b>	COCOKids
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-6: Economic Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$13,250
	<b>Description</b>	18C - LMC. The program benefits very low-income, low-income and moderate-income residents through microenterprise assistance for those who want to maintain or start stable small businesses as licensed home-based family child care providers.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 low-income residents starting or maintaining a small business.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide microenterprise assistance for those who want to maintain or start stable small businesses licensed home-based family childcare providers. Activities will include outreach, recruiting new and existing childcare providers, assessing training needs, offering technical assistance and support in the application process for licensing, site visits, workshops and classes.
10	<b>Project Name</b>	Loaves & Fishes - Culinary Training Program
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-6: Economic Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	05H - LMC. A free 12-week introductory culinary program for individuals interested in the culinary industry and experiencing barriers to employments. Upon graduation, there will be opportunities for direct job placement for 1 FTE position.

	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 full time equivalent job for low-income persons.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide a free 12-week introductory culinary program and assist with at least 1 FTE job placement.
<b>11</b>	<b>Project Name</b>	Home Rehabilitation Loan Program
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	AH-3: Maintain and Preserve Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$120,000
	<b>Description</b>	14A - LMC. The City of Walnut Creek's Home Rehabilitation Loan and Emergency Grant Program provides low-interest loans and emergency grants to low-income Walnut Creek households in need of home repairs. The program prioritizes health and safety hazards, but also provides loans for energy efficiency upgrades and common repairs.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A maximum of 6 low-income households if only grants are distributed.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Habitat for Humanity will administer the Home Rehabilitation Loan and Emergency Grant program for the City of Walnut Creek. The program gives emergency grants and rehabilitation loans to low-income homeowners for healthy and safety upgrades, energy efficiency, removal of architectural barriers for the disabled, and more.
<b>12</b>	<b>Project Name</b>	Meals on Wheels Energy, Safety, and Health Improvement to Offices
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-7: Public Facility, Infrastructure & Access

	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$140,020
	<b>Description</b>	3E - LMC. Replace existing Heating, Ventilation, and Air Cooling (HVAC) system at 1300 Civic Drive, Walnut Creek, with new HVAC system that is more energy efficient, accommodates HEPA filters to purify air, and uses ultraviolet lights to kill bacteria in the air. The new HVAC system will help protect the health of the agency's clients (older adults), volunteers (most of whom are older adults themselves), and staff.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 seniors.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Replace existing Heating, Ventilation, and Air Cooling (HVAC) system at 1300 Civic Drive, Walnut Creek, with new HVAC system that is more energy efficient, accommodates HEPA filters to purify air, and uses ultraviolet lights to kill bacteria in the air.
<b>13</b>	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-8: Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$66,314
	<b>Description</b>	21A. Covers salaries, benefits, training and general administrative costs associated with the management of the CDBG program. Up to 20 percent of the allocation plus 20 percent of current year program income will be used for Program Administration.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Administration benefits all programs.
	<b>Location Description</b>	

	<b>Planned Activities</b>	Administration benefits all programs.
<b>14</b>	<b>Project Name</b>	Community Violence Solutions
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-1: General Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Local Funds: \$5,000
	<b>Description</b>	Not funded through CDBG. The Children's Interview Center program of Community Violence Solutions serves child sexual assault victims aged 2-17 years and their non-offending family members who are involved in criminal and/or child protective services investigations--primarily child sexual abuse, but, increasingly, including physical abuse, domestic violence as well. Services are also provided to developmentally disabled individuals of any age.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 children that are victims of abuse.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Services include forensic interview, advocacy, case management, and mental health services. Participants are referred from all areas and cities of the county and only by law enforcement and social services.
<b>15</b>	<b>Project Name</b>	Contra Costa Crisis Center - Crisis Line
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-1: General Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Local Funds: \$9,500

	<b>Description</b>	Not funded through CDBG. Contra Costa Crisis Center's call center is comprised of a 24-hour crisis intervention service and a 211 information and referral service. Both programs utilize a robust social service database of local homeless, health and social services programs. Full-time professional staff and highly trained volunteers provide immediate crisis support service as well as immediate information and referrals 24 hours per day - to emergency shelters, emergency food programs, job training, health care and other services. These programs work on both the mental health as well as the basic needs of people in crisis - to enable those in need to access resources in their community quickly and easily, and allowing residents in need a single point of entry for a variety of resources.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	600 low-income persons.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide 24-hour crisis line services through two crisis line programs: Crisis Intervention Service and 211 Information and Referral Service.
16	<b>Project Name</b>	Court Appointed Special Advocates - Serving All Foster Children
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-3: Youth Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Local Funds: \$5,000
	<b>Description</b>	Not funded through CDBG. CASA secures, trains, and supports court-appointed volunteers to advocate for abused, neglected and abandoned children and youth during their uncertain journey in the foster care system. CASA advocates provide a consistent voice to provide these youth with safe and healthy environments in permanent homes, thereby reducing future homelessness, and increasing health, educational attainment, and long-term success.
	<b>Target Date</b>	6/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 abused children who are wards of the court and foster children.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provides advocacy, mentoring and representation services to abused and neglected children who are wards of the County Juvenile Dependency Court to improve access to social services, health care therapeutic services, and a safe permanent living situation.
<b>17</b>	<b>Project Name</b>	STAND! For Families Free of Violence - Crisis Line
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-1: General Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Local Funds: \$7,670
	<b>Description</b>	Not funded through CDBG. STAND!'s Crisis Line provides 24-hour phone-based response for domestic violence victims, families, and the community. Crisis Line services include immediate crisis response, safety planning and assessment, crisis counseling, screening for the Emergency Shelter, information, and referrals for both in-house and community services, such as counseling, support groups, legal advocacy, and others. The Crisis Line is the primary point of entry for STAND!'s comprehensive services.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 low-income persons, such as victims of domestic violence.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide 24-hour crisis line services.
<b>18</b>	<b>Project Name</b>	Choice in Aging - Adult Day Health Care
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-2: Senior Services
	<b>Needs Addressed</b>	Non-Housing Community Development



	<b>Funding</b>	Local Funds: \$8,500
	<b>Description</b>	Not funded with CDBG. Provides day time adult health care services at a skilled nursing level for seniors and the frail elderly.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	31 seniors.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide adult day health care services for seniors and frail elders who are severely compromised, dependent on others for daily care, and who have multiple chronic conditions. Essential services are provided by a team of health, psychosocial, and activity coordination professionals that mirrors that of a skilled nursing facility. Program activities are designed to increase socialization, physical and mental engagement, and meet the needs of each individual participant, which includes assistance with medication, feeding, ambulation, and toileting
19	<b>Project Name</b>	Empowered Aging - Ombudsman Services of Contra Costa
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-2: Senior Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Local Funds: \$10,000
	<b>Description</b>	Not funded through CDBG. Dependent adults and elderly residing in long-term care facilities will have access to safe and secure environments through the advocacy of trained and certified Ombudsmen who investigate abuse and ensure compliance of facilities with Title 22 California Code of Regulations for the purpose of creating a suitable living environment.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	175 low-income seniors.
	<b>Location Description</b>	

	<b>Planned Activities</b>	Investigate abuse and ensure that long-term care facilities are in compliance with Title 22 California Code of Regulations.
<b>20</b>	<b>Project Name</b>	Senior Outreach Services - Meals on Wheels
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-2: Senior Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Local Funds: \$20,060
	<b>Description</b>	05A - LMC. Meals on Wheels delivers nutritious meals to all frail, home bound seniors living in Contra Costa County and to help them to live at home in safety, in comfort, and with dignity for as long as they can. Clients are over 60, home bound, and are unable to shop and/or prepare meals for themselves. Seniors benefit from daily health and wellness checks from volunteer drivers and ongoing client monitoring through in-home visits by outreach workers.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 low-income seniors.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Deliver nutritious meals to home bound seniors.
<b>21</b>	<b>Project Name</b>	St. Vincent de Paul
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-1: General Public Services
	<b>Needs Addressed</b>	Homelessness Prevention
	<b>Funding</b>	Local Funds: \$5,900
	<b>Description</b>	Not funded through CDBG. St. Vincent de Paul provides homeless prevention services to low-income residents of Contra Costa County via the SVdP Family Resource Center. Services include rental assistance, security deposits, utility assistance, food, medical, employment and transportation support and wrap around services to ensure individuals and families are sheltered.
	<b>Target Date</b>	6/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	22 low-income persons.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide services include rental assistance, security deposits, utility assistance, food, medical, employment and transportation support and wrap around services to ensure individuals and families are sheltered.
22	<b>Project Name</b>	Trinity Center - General Operating Support
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	H-2: Services for Homeless (Non-Shelter Related)
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Local Funds: \$15,000
	<b>Description</b>	Not funded through CDBG. Trinity Center is a dynamic, non-residential program that serves people who are homeless or at risk of homelessness. Clients receive resource and referral services, two meals a day, use of laundry and showers, distribution of clothing and food, and access to telephone and mail. The Center is an opportunity for community and safe place off the street.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	60 homeless persons.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide onsite services to the homeless at a daytime multiservice center open 5 days a week. Services include case management, resource and referral, employment assistance, laundry and showers, distribution of clothing and food, and access to telephone and mail.
23	<b>Project Name</b>	Trinity Center - Winter Evening Program
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	H-1: Shelter for Homeless Population
	<b>Needs Addressed</b>	Non-Housing Community Development

	<b>Funding</b>	Local Funds: \$100,000
	<b>Description</b>	Not funded through CDBG. Trinity Center will administer a temporary evening shelter in the Walnut Creek Armory for a 4-month period during the winter months.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	42 homeless persons.
	<b>Location Description</b>	
	<b>Planned Activities</b>	The shelter will be a service-rich program to provide overnight shelter services to up to 42 homeless persons. The program will work to find transitional or permanent housing and employment for participants
24	<b>Project Name</b>	Lions Center for the Visually Impaired - Independent Living
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-4: Non-Homeless Special Needs
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Local Funds: \$8,850
	<b>Description</b>	Not funded through CDBG. The program provides in-home independent living skills instruction and training to visually impaired adults so they will maintain their independence and avoid institutionalization.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	28 visually impaired persons.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide in-home independent living skills instruction and training.
25	<b>Project Name</b>	Loaves & Fishes - Nourishing Lives Dining Room
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-1: General Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development

	<b>Funding</b>	Local Funds: \$5,000
	<b>Description</b>	Not funded through CDBG. Loaves and Fishes Nourishing Lives hot meal program addresses food insecurity and access to healthy nutritious food among the homelessness and very low to low income persons.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	650 low-income persons/homeless persons.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide hot meals and food pantry.
26	<b>Project Name</b>	Rainbow Community Center
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-4: Non-Homeless Special Needs
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Local Funds: \$8,260
	<b>Description</b>	Not funded through CDBG. The Rainbow Community Center is one of the only agencies in Contra Costa County dedicated to serving the needs of the Lesbian, Gay, Bisexual and Transgender (LGBT) community. The Kind Hearts Program provides congregate meals, food pantry services, wellness calls and home visits to LGBT seniors and persons with HIV/AIDS to promote resilience, reduce isolation and rebuild our community members frayed and broken social networks.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	36 LGBT persons or persons with HIV/AIDS.
	<b>Location Description</b>	
	<b>Planned Activities</b>	The Kind Hearts Program provides congregate meals, food pantry services, wellness calls and home visits to LGBT seniors and persons with HIV/AIDS to promote resilience, reduce isolation and rebuild our community members' frayed and broken social networks.

27	<b>Project Name</b>	General Fund Public Services and Administration
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	CD-3: Youth Services CD-8: Administration
	<b>Needs Addressed</b>	Non-Housing Community Development Administration
	<b>Funding</b>	Housing In Lieu Fees: \$208,154 Housing Successor Agency Loan Repayments: \$50,000 Local Funds: \$263,982
	<b>Description</b>	Not funded through CDBG. General Fund provides Crisis Counselors (\$80,000) and program administration by providing salary and benefits for 1.30 FTE staff.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,500 youth at local schools benefit from the crisis counselors. Administration supports the crisis counselors, CSG, and HSF grant programs, and all of the affordable housing programs.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Administering grants for public services, including crisis counselors at schools (\$80,000). Administration of all of the affordable housing programs. Administration costs help to support salary and benefits for 1.30 FTE staff positions.
28	<b>Project Name</b>	Housing Trust Fund
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	AH-1: New Construction of Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	Housing Trust Fund: \$2,500,000
	<b>Description</b>	Not funded through CDBG. The City's Affordable Housing Program uses Housing Impact Fees and Commercial Linkage Fees to assist in the development of new affordable housing, such as acquisition financing.
	<b>Target Date</b>	6/30/2025

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This funding will go to construction of a new affordable housing project at 699 Ygnacio Valley Road for 97 low-income units.
	<b>Location Description</b>	
	<b>Planned Activities</b>	The Housing Trust Fund is funded primarily with Housing Impact Fees.
29	<b>Project Name</b>	Other Impact Fees
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	AH-2: Homeownership Opportunities
	<b>Needs Addressed</b>	Affordable Housing Non-Housing Community Development
	<b>Funding</b>	Housing In Lieu Fees: \$130,000 Housing Successor Agency Loan Repayments: \$50,000
	<b>Description</b>	Not funded through CDBG. Housing Impact Fees: Administration and Planning, Housing. Impact fees also fund the City's First Time Homebuyer's Assistance program for down payment assistance.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Down payment assistance for moderate income homebuyers. We anticipate completing 2 loans in the program year.
	<b>Location Description</b>	
	<b>Planned Activities</b>	The majority of the housing impact fees are set aside in a Housing Trust Fund for new construction/acquisition, but a small percentage is set aside to support other affordable housing programs. Currently, those fees are used to support the City's First Time Homebuyer Down payment Assistance Program, which provides deferred second mortgages to low- and moderate- income homebuyers up to 120% AMI.

**AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

There are not geographic areas of entitlement and the CDBG funds will be distributed to low-income residents throughout the City. Many of the senior services will be utilized by residents living in Rossmoor, a senior-only housing area on the southwest side of Walnut Creek. The median age of Rossmoor residents is 77 years old, and the average income is less than 80% of Area Median Income.

**Geographic Distribution**

Target Area	Percentage of Funds
City Wide	100

**Table 8 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

Not applicable.

**Discussion**

Not applicable.





## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

With respect to zoning and land use, units in multifamily structures with two or more units make up a higher concentration in Walnut Creek. 35% of housing units in Walnut Creek are in multifamily structures with two or more units, a figure that nearly matches the 37% of units that are detached single-family homes (2019 Department of Finance Housing Estimates). Affordable housing projects within close proximity to amenities, usually near downtown, are competitive for tax credit and other funding sources, but obtaining vacant land to build multifamily is becoming harder to find due to limited resources.

To encourage more housing and mixed-use development downtown near transportation and jobs, the City completed the North Downtown and West Downtown Specific Plans in 2018 and 2019 respectively. Throughout the extensive public outreach process some residents expressed concern over increased density; however, the community overall was supportive. The concerns are potential displacement and increase in housing cost as more activity happens in the area. Direct displacement occurs when older homes and apartments are replaced by newer, more expensive housing units. Indirect displacement occurs due to rising housing costs. Existing residents may find it more difficult to remain as rent increases. These issues are not unique to West Downtown, North Downtown, nor are they unique to Walnut Creek. Housing production and displacement are regional issues. However, the City also has local policies to mitigate displacement and encourage affordable housing.

Walnut Creek has inclusionary housing and commercial linkage fee regulations that support affordable housing development. Housing in-lieu and commercial linkage fees are primarily used for acquisition and predevelopment funding of affordable housing. Affordable housing developers are able to leverage city funds to secure other state and federal funding sources. Over the span of 15 years, Walnut Creek collected \$26,125,000, which translated to over 300 affordable units.

Walnut Creek also has a local density bonus program that supplements the State density bonus law. Through Walnut Creek's local program (adopted in 2009), developments that include substantial affordability can request density bonuses beyond 35%. Three affordable housing developments have utilized this program to obtain the following bonuses: 150% (Arboleda), 45% (St. Paul's Commons, and 42% (Habitat for Humanity – 1250 Las Juntas). These supplemental bonuses helped to generate more affordable housing as well as increase the competitiveness of the projects for state and federal programs. Walnut Creek is in the process of updating its local density bonus program to include broader incentives for affordable housing development. With changes in state law, and increased savviness on the part of developers in regards to density bonus, Walnut Creek is seeing more developers utilizing this tool for residential development. As a result, Walnut Creek anticipates

seeing less inclusionary in lieu fees in the future and more integrated affordable housing units throughout market rate developments.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City participated in the Contra Costa Consortium's update of the Analysis of Impediments to Fair Housing (AI), which was approved by City Council on June 4, 2019. The 2020-2025 AI has the following goals:

1. Increase available financial resources for affordable housing in order to better fund efforts to foster stable residential integration and increased access to opportunity
2. Provide for the production of additional affordable housing through market incentives and improvements.
  
1. Increase residential racial and ethnic integration by increasing the supply of affordable housing for families in high opportunity areas.
2. Increase the supply of permanent supportive housing for people with disabilities and services for people with disabilities.
3. Reduce housing discrimination and discriminatory barriers to residential mobility.
4. Address barriers to mobility for families and individuals in publicly-supported housing, including Housing Choice Voucher participants.
5. Reduce the displacement of low-income communities of color by enhancing protections for vulnerable tenants and homeowners and preserving affordable housing in areas that are gentrifying or at risk of gentrification.
6. Increase access to opportunity through targeted public investments and efforts to increase economic mobility within Racially or Ethnically Concentrated Areas of Poverty (R/ECAPs).
7. Increase and stabilize access to proficient schools.
8. Increase coordination of housing and environmental health planning to support access to healthy homes and neighborhoods.
9. Improve inter-jurisdictional coordination.

The Bay Area has seen a rebounding economy resulting in more jobs, but a housing market that lags behind with insufficient housing development to meet demand, leading to rising prices. The affordable housing crisis in the Bay Area has intensified, with lower income residents experiencing large rent increases. The City conducted a residential and commercial nexus fee study to review the City's current Inclusionary and

Commercial Linkage fee ordinance, updated the supporting residential and commercial nexus studies, provided policy recommendations, and conducted a feasibility analysis of potential fee increases. An increase in the inclusionary housing fee was approved in August of 2017, and the Inclusionary and commercial linkage fee ordinances was updated in early 2018 to expand their applicability and increase both unit production and/or fee generation. The current inclusionary housing in-lieu fee is \$21.86 per square foot.

The City gives priority review to affordable housing projects, and encourages market rate developers to utilize the density bonus ordinance to incentivize new affordable housing units. The City continues to amend its zoning regulations for accessory dwelling units (ADUs), both to comply with evolving state law, and to encourage and facilitate their development. Furthermore, the City has undertaken a Permit Ready Accessory Dwelling Unit program whereby the City will be preparing construction plans for several different models of affordable and energy efficient ADUs that will be made available for use free to the public, and which will benefit from a simplified building permit plan check review.

California passed 15 pieces of housing legislation in 2019, the City is working to ensure staff, policymakers, and the development community are aware of them. For example, the City Attorney's office provided training to staff, and presented to the City Council, Design Review Commission, and Planning Commission on the new legislation in early 2018. In addition, we are tracking state legislation in progress this year.

## **Discussion**

The Consortium hosted three community meetings on fair housing issues the week of June 25, 2018. Early input from these meetings helped inform the development of the draft AI. The City hosted another three community meetings the week of March 4, 2019 to receive input on the draft AI. The City has also contracted with a consultant to review and update its Density Bonus ordinance and identify additional incentives the City could provide to encourage more affordable housing. On June 4, 2019, the AI was accepted by City Council.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The Action Plan outlines activities planned to take place during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, remove barriers to affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

The biggest obstacle to meeting the underserved needs are funding. To address this, the City continues to provide \$100,000 in General Funds for the Community Service Grant program (CSG) and \$221,066 to address homelessness (\$70,000 in General Fund and \$151,066 in the State Permanent Local Housing Allocation Fund). The CSG program is specifically designed to augment the public services portion of the CDBG program and will help to bring critical services to Walnut Creek's lowest income residents. The HSG and PLHA programs supplement homeless service activities.

The City has a certified 2015-2023 Housing Element which describes obstacles to affordable housing development, and actions to address those obstacles. Two primary tools are the City's housing policies, including the Commercial Linkage Fee ordinance and the Inclusionary Housing ordinance, both of which require housing impact fee and in-lieu fee payments on a square foot basis. The ordinances and fees were recently updated (early 2018) to increase fees and expand the applicability in order to generate more units and/or fees. Effective January 2022, the in-lieu fee increased to \$21.86 square foot, which is tied to the California Construction Cost Index (CCCI).

### **Actions planned to foster and maintain affordable housing**

The City has a strong commitment to foster and maintain affordable housing. In 2014, the City received State Certification for its 2015-2023 Housing Element, which outlines the City's goals, policies, and programs to meet the housing needs over the next decade. Affordable Housing, Special Needs Housing, Fair Housing, and Housing Preservation are among the 8 Primary Goals in the Housing Element. Activities planned to foster and maintain affordable housing include:

- Completing the density bonus update process.
- Continuing to fund the Home Rehabilitation Loan and Emergency Grant Program.
- Issue an RFP to subsidize a new affordable housing development.

- Advocate for regional, state, and federal programs that assist in meeting the needs of the lowest income residents and workers.
- The City will be exploring alternate funding sources for affordable housing, both local and regional.
- The City is reviewing permit streamlining and prioritization for affordable housing as part of an initiative to improve the City's development services. An expedited permitting process for 100% affordable housing has been developed and is being piloted.

### **Actions planned to reduce lead-based paint hazards**

The City of Walnut Creek developed a Lead Based Paint Implementation Plan (LBP Plan) that describes the actions to be taken, and the responsibility for compliance with lead based paint abatement regulations (24 CFR 35 and Title X of the Housing and Community Development Act of 1992) under each of its existing affordable housing programs. In particular, any homes constructed prior to 1978 that are assisted through the City's Home Owner Rehabilitation Grant Program or the City's New Construction/Substantial Rehabilitation Program must be in compliance with lead-based paint abatement requirements.

### **Actions planned to reduce the number of poverty-level families**

In FY22-23, the City of Walnut Creek will continue its efforts to reduce the number of families and individuals living in poverty. The City focuses primarily on supporting programs that raise household incomes through economic development activities, job training and job readiness skills, and increased access to employment opportunities for persons living below the poverty line.

To meet this goal, the City used CDBG funds to support a variety of economic development activities. Funded activities include programs to assist low-income individuals in establishing new businesses, and programs designed to teach job skills to under-employed low-income residents.

The City will provide continued funding for the COCOKid's Road to Success Program that offers technical assistance, training and general support leading to the State licensing of Walnut Creek family child care providers. Loaves and Fishes Culinary Training Program submitted an application for the 2022-2025 funding cycle. The program's goal is to provide very low-income individuals the opportunity to learn culinary skills to re-enter into the workforce.

Additionally, the City funds a variety of public service activities that help improve household income by alleviating various obligatory expenses. Such activities include collaborative food distribution, meals on wheels, legal services for the elderly, homeless prevention activities and one-time financial assistance services. Additionally, the City uses CSG funds to support services to prevent and alleviate domestic violence, which often renders women and children impoverished or homeless.

## **Actions planned to develop institutional structure**

The Community Development Department's Housing Division administers federally funded housing and community development activities. The Housing Division has overall responsibility for the development of the City's housing plans and policies and plays a lead role in pursuing resources and strategies to implement housing programs including CDBG and redevelopment programs.

Housing Division staff administers the City's First-Time Homebuyer Assistance Program, the New Construction and Rehabilitation Programs for affordable housing, and implement the Homeowner Rehabilitation Loan and Grant Program. Staff also implements the Inclusionary Housing and Commercial Linkage Fee Ordinances for the development of new workforce housing. The Housing Division staff administers the CDBG, CSG, HSG, PLHA and School Crisis Counselor Grant programs.

As part of the same department, the Housing Division staff work closely with the City Planners. Due to the Inclusionary Housing and Linkage Fee Ordinances, collaboration between Housing Programs and City Planning has increased significantly.

**Developers and Lenders:** Nonprofit developers have received City subsidies to construct new rental housing affordable to very-low-income households. These projects leverage other lending institutions and banks at a ratio of up to 7 dollars for every city dollar. Private for-profit developers provide 10% of new units for either moderate or low-income households.

The City collaborates and trains local lenders to administer the City's First-Time Homebuyer Assistance Program. City staff review and approve buyers who have been pre-approved by the program lenders.

**Public Service Providers:** The Assistant Housing Planner monitors the progress and performance of CDBG funded programs, and provides technical assistance as needed. In 2013, the City Council (along with other consortium members) implemented an alternating 2-year/3-year funding cycle, streamlining funding recommendations to be consistent with the consolidated plan, with each new plan coinciding with a new funding cycle.

The Contra Costa Consortium is working closely with service providers to encourage and facilitate collaboration and coordination in service delivery, thereby decreasing duplication.

**Database:** In 2008, the Contra Costa Consortium contracted with City Data Services ([www.citydataservices.net](http://www.citydataservices.net)) to set up an online data reporting and application process for the consortium's CDBG program. All applications for the following grant cycle were submitted through the database, as well as all corresponding reporting and invoicing. The Consortium works with City Data Services to continually update/improve/and streamline reporting and grant administrative activities.

**Responding to the Public:** The City collaborates with Eden Council for Hope and Opportunity (ECHO Housing) to respond to tenant concerns throughout the City. City building inspectors and code

enforcement officers are available to respond to housing issues that stem from code violations or structural integrity concerns. In 2016, the Housing Division partnered with Language Line, a new language translation service, to provide services by phone for members of the public that have limited English proficiency, written document translation, and has added translated outreach materials to its website. The City has a central housing email to efficiently respond to questions.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Walnut Creek does not have any public housing.

**Discussion**

Not applicable.



## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

## **Discussion**

At least 70% of CDBG funds will be used to benefit persons of low and moderate income in the years 2020-2022 (two-year period). Up to 20% of funds will be used for program administration per the cap formula and the remainder are used to benefit LMI residents of Walnut Creek.

## Citizen Participation Process

### **Annual Action Plan Public Comment**

City of Walnut Creek

FY2022-2023

No public comments received at the Housing and Community Development Committee (HCD) meeting on May 19, 2022.

Jan Warren, resident, made a public comment at the City Council meeting on June 21, 2022 on the home rehabilitation program and Meals on Wheels' public facility project. Additionally, she provided comments on the CDBG public noticing requirement.

# Stamps

FROM PAGE 1

partment. Many turned to food stamps and private charities to keep the hunger at bay. The number of county households that signed up for CalFresh — California's food stamp program — increased by 41% since January 2020 to over 17,000, according to the agency's data, the biggest increase in the state.

The sharp rise was supported by increased efforts from the county, which expanded its virtual services including allowing electronic signatures, waived in-person interview requirements, worked with local charities to reach the hungry and hosted online events for residents needing help with applying.

Many struggling with hunger, however, don't qualify for food stamps or the supplement simply isn't enough. Samaritan House, a charity supporting low-income San Mateo County families through in part rental assistance and food distribution, more than doubled the number of meals it supplied in 2020 to 3 million and increased rental assistance from \$2 million to \$10 million.

"Food is the leading indicator for economic insufficiency," said Bart Charlow, the CEO of Samaritan House. If a family has to choose between a roof over their head or paying for food, "they're going to try and skimp on the food."

Charlow wasn't surprised at the heightened demand throughout the pandemic. Before the March 2020 shutdowns rocked the economy, Samaritan House was already planning to grow operations after seeing an



DAI SUGANO — STAFF PHOTOGRAPHER

Samaritan House volunteer John Joly puts food into a client's car during Samaritan House's food drive on Aug. 13 in San Mateo.

increase in hunger.

"Our economic inequality was growing so fast. This is one of the wealthiest places in the nation," said Charlow, but many families who work low-income jobs "work hard and yet they don't make enough to live in a place they work."

In San Mateo County, home to the headquarters of Facebook and YouTube, the average annual rental costs have risen from \$23,000 in 2014 to \$33,000 by 2019 for a family with a pre-schooler and school-aged child — one of the largest increases in California, according to United Ways's

Real Cost Measure. A recent analysis by the Public Policy Institute of California found that rising housing costs in San Mateo County pushed an estimated 30,000 residents into poverty since 2013.

"We've become a much higher poverty state, and it really is the housing cost that's one of the main factors," said Caroline Danielson, policy director and senior fellow at PPIC, "It's just that our high housing costs outstrip people's ability to earn enough to make ends meet."

In 2019, one-third of San Mateo County residents were paying more than 30% of their income

toward rent, making them at greater risk of financial ruin. The pandemic hit largely low-wage service jobs where employees were already in or near poverty. But many in the middle class were not spared, either.

"We saw a massive increase in folks who were either very close to the line before and just skating by," said Charlow, to "middle income earners who are suddenly earning nothing and having to ask for help for the first time in their lives."

Five thousand San Mateo County residents have turned to CalFresh since the pandemic started.

But the program still isn't reaching everyone experiencing hunger. Nearly half of San Mateo County's food insecure population earn too much to qualify for CalFresh but not enough to stave off hunger, according to a 2019 analysis by Feeding America.

The problem, however, isn't going away. While rent has slightly decreased during the pandemic, over 21,000 residents remain without a job and San Mateo County households that owe back rent are each behind an estimated \$8,736 — the highest average household rent debt in California, according to an analysis by Surgo

Ventures.

On July 19, Gov. Gavin Newsom allocated \$10.3 billion to support current affordable housing and build new units that could alleviate rent and mortgage burdens on Californians. President Joe Biden is expanding food stamp benefits by more than 25% starting in October. But, for now, Samaritan House is not slowing down its efforts.

"Things will get worse before they get better," said Charlow of the food need in San Mateo County, "We have not seen things abate, (hunger is) still at an extraordinarily high level."

# Police

FROM PAGE 1

when a car was seen.

Under a city policy enacted in 2016, the Police Department is supposed to store the license plate data for only six months and must follow protocol when sharing the data with outside parties.

But Hofer alleges that at a privacy commission meeting last month, Police Department representatives confirmed that since the beginning of 2019 they started retaining data for two years, with the city attorney's OK.

Police also acknowledged at that meeting they had been giving the FBI "unfettered access" to the license plate data in violation of the city's policy, the lawsuit alleges.

The suit also accuses the Police Department of failing to audit the use of its surveillance technology, as required by city policy, and of not providing information that Hofer requested under the state's public records act.

"OPD is making it impossible for (the privacy commission), and, by extension, the City Council, to perform its oversight function to protect the citizens of Oakland from undue vi-

olation of their right to privacy," the lawsuit states.

Catherine Crump, a clinical professor of law at UC Berkeley and director of its Samuelson Law, Technology & Public Policy Clinic, called the lawsuit "a really big deal."

She said the privacy advisory commission was established largely in response to citizens' outrage over a \$10.9 million city-wide surveillance system called the "domain awareness center."

Oakland followed other jurisdictions like Santa Clara County in enacting the ACLU's model of vetting technology, called Community Control Over Police Surveillance.

"Oakland really led the way in trying to regulate this type of technology, but it only works if OPD follows the law," she said. "If you create this elaborate system to make sure citizens get input on what type of surveillance technology is deployed in their community, and OPD ignores it, what good is it doing?"

Other privacy commission members expressed similar concerns.

"The privacy commission is designed to give the Oakland community an ability to raise their concerns about civil liberties and privacy matters," com-

missioner Heather Patterson, who also is a member of the Secure Justice advisory board, said in a written statement.

In a blog post on the Secure Justice website, Hofer said, "The concern is that such technologies may be used against certain communities more than others." He pointed to a 2015 Electronic Frontier Foundation analysis of Oakland police license plate reader data that showed certain populations — including low-income residents and Black and Latino neighborhoods — were targeted by the technology more than others.

The lawsuit also alleges the Police Department has used surveillance technology such as drones without a search warrant or prior approval.

While it does not object to using that technology in emergency circumstances, the policy requires the department to send follow-up reports to the privacy commission for review. Oakland police failed to do so, according to the suit.

The suit asks the court to compel the Police Department to provide that information and to either destroy license plate data after six months or request a policy change through the City Council, and to keep

a "record of access" to all police surveillance technology databases.

"By refusing to track third party access as re-

quired by law and policy," Hofer wrote, "OPD is prohibiting the public, the PAC, the City Council, and all Oaklanders from having

any confidence that their sensitive data is protected."

Contact Annie Sciacca at 925-943-8073.



## Contra Costa County Consortium

Cities of Antioch, Concord, Pittsburg, and Walnut Creek and the County of Contra Costa

"Partnering with our communities to improve the quality of life for all our residents."

Community Development Block Grant (CDBG)  
HOME Investment Partnerships Act (HOME)  
Emergency Solutions Grants (ESG)  
Housing Opportunities for Persons with AIDS (HOPWA)  
Permanent Local Housing Allocation (PLHA)  
Inclusionary In-Lieu Funding

Organizations serving low-income residents in the Contra Costa community, that are interested in applying for FY 2022/23, FY 2023/24, and FY 2024/25 funding, are invited and encouraged to attend the:

**Contra Costa Consortium  
CDBG, HOME, HOPWA, ESG/State ESG  
and other local sources of funding  
FY 2022/23, FY 2023/24, and FY 2024/25 Funding  
Kickoff Meeting**

**DATE:** Thursday, October 7, 2021  
**TIME:** 10:00 a.m. – 12:30 p.m. (PST)  
**LOCATION:** Virtual Zoom Meeting  
<https://cccounty-us.zoom.us/j/84489928786?pwd=SjJKNEU4eTRGMURnOVJkSjBVcGFzZz09>  
**Meeting ID:** 844 8992 8786  
**Password:** 323821

**Dial:** 1-214 765 0478 (US Toll)  
1-888 278 0254 (US Toll-Free)  
**Conference Code:** 198675

The Contra Costa Consortium is looking forward to your attendance at this year's virtual Funding Kickoff Meeting. Come and join your peers and community partners as the Consortium brings you important local funding news, updates, and information. All persons interested in applying for funds in the public service, economic development, infrastructure/public facilities, homelessness assistance, and housing categories should attend this meeting.

If you are unable to attend the above-mentioned Kickoff Meeting, please contact the appropriate person from the County or Cities, indicated at the left, for instructions on how to apply. Applications must be submitted electronically via the City Data Services (CDS) system. All applications are due by 5:00 PM on Monday, December 6, 2021.



# NOW HIRING!

## WASTEWATER TREATMENT OPERATOR

The Rodeo Sanitary District has an immediate opening for an Operator In Training or licensed Grade I or Grade II operator.  
Salary \$4,917.67 - \$6,562.40 per month, DOE.

The Rodeo Sanitary District is an excellent place to work with good benefits and retirement.

OIT candidates must be able to obtain a SWRCB Operations In Training Certificate within 2 months from hire date.  
Certified candidates must either possess a SWRCB Grade I or a Grade II Operations Certificate.  
Strong mechanical skills desired.  
Strong electrical skills desired.  
For certified candidates, a Class B drivers license is required or must be obtained within 3 months from hire date.

Qualified candidates should send a resume and cover letter to:

**Rodeo Sanitary District**  
800 San Pablo Avenue,  
Rodeo, CA 94572

The District will mail, or email, an employment packet to the best-qualified candidates. Position open until filled. EOE/MF

# Contra Costa Times

2121 N. California Blvd., Ste. 290  
Walnut Creek, CA 94596  
925-943-8019

2019157

WALNUT CREEK, CITY OF  
ZORA BARDEA, A/P  
1666 N. MAIN ST.,  
WALNUT CREEK, CA 94596-4609

## PROOF OF PUBLICATION

### FILE NO. CDD-Housing HCD Committee 5/19

In the matter of

### Contra Costa Times

I am a citizen of the United States. I am over the age of eighteen years and I am not a party to or interested in the above entitled matter. I am the Legal Advertising Clerk of the printer and publisher of the Contra Costa Times, a newspaper published in the English language in the City of Walnut Creek, County of Contra Costa, State of California.

I declare that the Contra Costa Times is a newspaper of general circulation as defined by the laws of the State of California as determined by court decree dated October 22, 1934, Case Number 19764. Said decree states that the Contra Costa Times is adjudged to be a newspaper of general circulation for the City of Walnut Creek, County of Contra Costa and State of California. Said order has not been revoked.

I declare that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

05/13/2022

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.  
On this 13th day of May, 2022.



Signature

Legal No. 0006668373

### CITY OF WALNUT CREEK NOTICE OF PUBLIC HEARING COMMUNITY DEVELOPMENT BLOCK GRANT, COMMUNITY SERVICES GRANT, HOMELESS SERVICES GRANT, AND PERMANENT LOCAL HOUSING ALLOCATION PROGRAMS FUNDING ALLOCATION FISCAL YEAR 2022-2023

NOTICE IS HEREBY GIVEN that the Walnut Creek Housing and Community Development (HCD) Committee will hold a public hearing on **Thursday, May 19, 2022**, beginning at 9:00 am in the Council Chamber, City Hall, 1666 North Main Street, to hear presentations from applicants for the following four grant programs: the Community Development Block Grant (CDBG), the Community Services Grant (CSG), Homeless Services Grant (HSG), and the Permanent Local Housing Allocation (PLHA). The Committee will then reconvene at 1:00pm to deliberate and prepare funding recommendations to the City Council.

The HCD Committee members will be participating from the Council Chambers. Members of the public are invited to attend and participate at the location(s) identified on this public notice. As a courtesy, and technology permitting, members of the public may continue to provide live remote oral public comment via the City's Zoom video conferencing platform. However, the City cannot guarantee that the public's access to teleconferencing technology will be uninterrupted, and technical difficulties may occur from time to time.

From a PC, Mac, iPad, iPhone or Android device: [www.zoom.us](http://www.zoom.us)  
**Webinar ID: 893 9033 7746 / Passcode: 448432**  
(To supplement a PC, Mac, tablet or device without audio, please also join by phone: US: +1-669-900-6833)

The City of Walnut Creek is an entitlement community under the Federal Community Development Block Grant program. CDBG funds are available for housing, community and economic development projects and public service programs that serve primarily lower-income Walnut Creek residents.

This year the City expects to make available expected \$422,559 in Federal CDBG funding for the program year beginning July 1, 2022, and ending June 30, 2023, with approximately \$70,839 available for public (social) services; \$282,541 available for housing, economic, and other community development activities; and \$69,179 available for program administration/planning. The City-funded CSG and HSG program may fund up to an additional \$170,000 worth for social service activities and homeless services. The estimated Permanent Local Housing Allocation (PLHA) fund is \$159,017 for FY22-23.

The purpose of this public hearing is to obtain input from the community on the community development needs of Walnut Creek's residents, particularly its lower-income residents, and to provide citizens with updated information on the amount of funds available and the activities that are under consideration for funding.

This Notice of Public Hearing is published in accordance with CDBG regulations from the U.S. Department of Housing and Urban Development. The public is invited to comment on the activities being considered at this hearing, by mail or email. Written comments should be submitted by 8:00 am on Wednesday May 18, 2022, to: Sherluna Vien, Assistant Housing Planner, Community Development Department, City of Walnut Creek, 1666 N. Main Street, Walnut Creek, CA 94596. An appointment to review applications submitted for funding can be made by calling Sherluna Vien at (925) 943-5899 x2652.

Persons with disabilities requiring assistance in order to attend and/or participate in this meeting, please contact City Clerk at 943-5819 at least 24 hours prior to the meeting.

Sherluna Vien, Affordable Housing and Grants Coordinator  
Community Development Department

### CIUDAD DE WALNUT CREEK AVISO DE AUDIENCIA PÚBLICA ASIGNACIÓN DE FONDOS DE LOS PROGRAMAS DE SUBSIDIO EN BLOQUE PARA EL DESARROLLO DE LA COMUNIDAD, SUBSIDIO DE SERVICIOS DE LA COMUNIDAD, FONDO DE SERVICIOS PARA PERSONAS SIN HOGAR Y PROGRAMAS PARA ASIGNACIÓN DE VIVIENDA LOCAL PERMANENTE AÑO FISCAL 2022-2023

POR LA PRESENTE SE NOTIFICA que el Comité de Vivienda y Desarrollo de la Comunidad de Walnut Creek celebrará una audiencia pública el **jueves 19 de mayo de 2022**, a partir de las 9:00 a. m. en la Cámara del Concejo, Alcaldía, en 1666 North Main Street, para escuchar las presentaciones de los candidatos a estos cuatro programas de subsidio: Subsidio en bloque para el desarrollo de la comunidad (Community Development Block Grant, CDBG), Subsidio de servicios de la comunidad (Community Services Grant, CSG), Fondo de servicios para personas sin hogar (Homeless Services Fund, HSF) y Asignación de vivienda local permanente (Permanent Local Housing Allocation, PLHA). El Comité se reunirá de nuevo a la 1:00 p. m. para deliberar y preparar las recomendaciones de financiamiento para el concejo municipal.

Los miembros del Comité HCD participarán desde las Cámaras del Concejo. Se invita a los miembros del público a asistir y participar en los lugares identificados en este aviso público. Como cortesía, y si la tecnología lo permite, los miembros del público pueden continuar dando comentarios públicos orales remotos en vivo a través de la plataforma de videoconferencia Zoom de la ciudad. Sin embargo, la ciudad no puede garantizar que el acceso del público a la tecnología de teleconferencia sea ininterrumpido y, de vez en cuando, pueden surgir dificultades técnicas.

Desde una PC, Mac, iPad, iPhone o dispositivo Android: [www.zoom.us](http://www.zoom.us)  
**ID del webinar: 893 9033 7746/contraseña: 448432**  
(Para complementar una PC, Mac, tablet o dispositivo sin audio, únase también por teléfono: US: +1-669-900-6833)

La Ciudad de Walnut Creek es una comunidad de derecho según el Programa federal de subsidio en bloque para el desarrollo de la comunidad. Los fondos del CDBG están disponibles para proyectos de desarrollo económico, de la comunidad y de vivienda y programas de servicio público que sirven principalmente a los residentes de menos ingresos de Walnut Creek.

Este año, la ciudad espera disponer de \$422,559 en fondos federales del CDBG para el año que comienza el 1 de julio de 2022 y termina el 30 de junio de 2023, aproximadamente \$70,839 serán para servicios públicos (sociales), \$282,541 para el desarrollo económico, de vivienda y otras actividades de desarrollo de la comunidad y \$69,179 serán para la

administración y planificación del programa. El USA financiado por la ciudad y el programa HSG pueden financiar hasta \$170,000 más para actividades de servicio social y servicios para personas sin hogar. El fondo calculado para la Asignación de vivienda local permanente (PLHA) es \$159,017 para el año fiscal 22-23.

El propósito de esta audiencia pública es obtener información de la comunidad sobre las necesidades de desarrollo de la comunidad de los residentes de Walnut Creek, particularmente de los que tienen menos ingresos y dar a los ciudadanos información actualizada de los fondos disponibles y las actividades consideradas para recibir financiamiento.

Este Aviso de audiencia pública se publica de acuerdo a las reglamentaciones del CDBG del Departamento de Vivienda y Desarrollo Urbano de EE.UU. Invitamos al público a comentar sobre las actividades consideradas en esta audiencia, por correo postal o correo electrónico. Los comentarios por escrito deberán presentarse a más tardar el miércoles 18 de mayo de 2022 a las 8:00 a. m. ante: Sherluna Vien, Assistant Housing Planner, Community Development Department, City of Walnut Creek, 1666 N. Main Street, Walnut Creek, CA 94596. Se puede hacer una cita para evaluar las solicitudes de financiamiento presentadas, llamando a Sherluna Vien, al (925) 943 5899 ext. 2652.

Las personas con discapacidades que necesiten ayuda para asistir o participar en esta reunión, deben comunicarse con el secretario municipal al 943-5819, al menos 24 horas antes de la reunión.

Sherluna Vien, Coordinadora de Subsidios y Vivienda Asequible  
Departamento de Desarrollo de la Comunidad  
**CCT 6668373; May 13, 2022**

**CITY OF WALNUT CREEK  
NOTICE OF PUBLIC HEARING  
COMMUNITY DEVELOPMENT BLOCK GRANT, COMMUNITY SERVICES GRANT, HOMELESS  
SERVICES GRANT, AND PERMANENT LOCAL HOUSING ALLOCATION PROGRAMS FUNDING  
ALLOCATION  
FISCAL YEAR 2022-2023**

NOTICE IS HEREBY GIVEN that the Walnut Creek Housing and Community Development (HCD) Committee will hold a public hearing on **Thursday, May 19, 2022**, beginning at 9:00 am in the Council Chamber, City Hall, 1666 North Main Street, to hear presentations from applicants for the following four grant programs: the Community Development Block Grant (CDBG), the Community Services Grant (CSG), Homeless Services Grant (HSG), and the Permanent Local Housing Allocation (PLHA). The Committee will then reconvene at 1:00pm to deliberate and prepare funding recommendations to the City Council.

The HCD Committee members will be participating from the Council Chambers. Members of the public are invited to attend and participate at the location(s) identified on this public notice. As a courtesy, and technology permitting, members of the public may continue to provide live remote oral public comment via the City's Zoom video conferencing platform. However, the City cannot guarantee that the public's access to teleconferencing technology will be uninterrupted, and technical difficulties may occur from time to time.

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The purpose of this public hearing is to obtain input from the community on the community development needs of Walnut Creek's residents, particularly its lower-income residents, and to provide citizens with updated information on the amount of funds available and the activities that are under consideration for funding.

This Notice of Public Hearing is published in accordance with CDBG regulations from the U.S. Department of Housing and Urban Development. The public is invited to comment on the activities being considered at this hearing, by mail or email. Written comments should be submitted by 8:00 am on Wednesday May 18, 2022, to: Sherluna Vien, Assistant Housing Planner, Community Development Department, City of Walnut Creek, 1666 N. Main Street, Walnut Creek, CA 94596. An appointment to review applications submitted for funding can be made by calling Sherluna Vien at (925) 943-5899 x2652.

Persons with disabilities requiring assistance in order to attend and/or participate in this meeting, please contact City Clerk at 943-5819 at least 24 hours prior to the meeting.

Sherluna Vien, Affordable Housing and Grants Coordinator  
Community Development Department

**CIUDAD DE WALNUT CREEK**  
**AVISO DE AUDIENCIA PÚBLICA**  
**ASIGNACIÓN DE FONDOS DE LOS PROGRAMAS DE SUBSIDIO EN BLOQUE PARA EL**  
**DESARROLLO DE LA COMUNIDAD, SUBSIDIO DE SERVICIOS DE LA COMUNIDAD,**  
**FONDO DE SERVICIOS PARA PERSONAS SIN HOGAR Y PROGRAMAS PARA**  
**ASIGNACIÓN DE VIVIENDA LOCAL PERMANENTE**  
**AÑO FISCAL 2022-2023**

POR LA PRESENTE SE NOTIFICA que el Comité de Vivienda y Desarrollo de la Comunidad de Walnut Creek celebrará una audiencia pública el **jueves 19 de mayo de 2022**, a partir de las 9:00 a. m. en la Cámara del Concejo, Alcaldía, en 1666 North Main Street, para escuchar las presentaciones de los candidatos a estos cuatro programas de subsidio: Subsidio en bloque para el desarrollo de la comunidad (Community Development Block Grant, CDBG), Subsidio de servicios de la comunidad (Community Services Grant, CSG), Fondo de servicios para personas sin hogar (Homeless Services Fund, HSF) y Asignación de vivienda local permanente (Permanent Local Housing Allocation, PLHA). El Comité se reunirá de nuevo a la 1:00 p. m. para deliberar y preparar las recomendaciones de financiamiento para el concejo municipal.

Los miembros del Comité HCD participarán desde las Cámaras del Consejo. Se invita a los miembros del público a asistir y participar en los lugares identificados en este aviso público. Como cortesía, y si la tecnología lo permite, los miembros del público pueden continuar dando comentarios públicos orales remotos en vivo a través de la plataforma de videoconferencia Zoom de la ciudad. Sin embargo, la ciudad no puede garantizar que el acceso del público a la tecnología de teleconferencia sea ininterrumpido y, de vez en cuando, pueden surgir dificultades técnicas.

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La Ciudad de Walnut Creek es una comunidad de derecho según el Programa federal de subsidio en bloque para el desarrollo de la comunidad. Los fondos del CDBG están disponibles para proyectos de desarrollo económico, de la comunidad y de vivienda y programas de servicio público que sirven principalmente a los residentes de menos ingresos de Walnut Creek.

Este año, la ciudad espera disponer de \$422,559 en fondos federales del CDBG para el año que comienza el 1 de julio de 2022 y termina el 30 de junio de 2023, aproximadamente \$70,839 serán para servicios públicos (sociales), \$282,541 para el desarrollo económico, de vivienda y otras actividades de desarrollo de la comunidad y \$69,179 serán para la administración y planificación del programa. El CSG financiado por la ciudad y el programa HSG pueden financiar hasta \$170,000 más para actividades de servicio social y servicios para personas sin hogar. El fondo calculado para la Asignación de vivienda local permanente (PLHA) es \$159,017 para el año fiscal 22-23.

El propósito de esta audiencia pública es obtener información de la comunidad sobre las necesidades de desarrollo de la comunidad de los residentes de Walnut Creek, particularmente de los que tienen menos ingresos y dar a los ciudadanos información actualizada de los fondos disponibles y las actividades consideradas para recibir financiamiento.

Este Aviso de audiencia pública se publica de acuerdo a las reglamentaciones del CDBG del Departamento de Vivienda y Desarrollo Urbano de EE.UU. Invitamos al público a comentar sobre las



actividades consideradas en esta audiencia, por correo postal o correo electrónico. Los comentarios por escrito deberán presentarse a más tardar el miércoles 18 de mayo de 2022 a las 8:00 a. m. ante: Sherluna Vien, Assistant Housing Planner, Community Development Department, City of Walnut Creek, 1666 N. Main Street, Walnut Creek, CA 94596. Se puede hacer una cita para evaluar las solicitudes de financiamiento presentadas, llamando a Sherluna Vien, al (925) 943 5899 ext. 2652.

Las personas con discapacidades que necesiten ayuda para asistir o participar en esta reunión, deben comunicarse con el secretario municipal al 943-5819, al menos 24 horas antes de la reunión.

Sherluna Vien, Coordinadora de Subsidios y Vivienda Asequible  
Departamento de Desarrollo de la Comunidad

# Contra Costa Times

2121 N. California Blvd., Ste. 290  
Walnut Creek, CA 94596  
925-943-8019

2019157

WALNUT CREEK, CITY OF  
ZORA BARDEA, A/P  
1666 N. MAIN ST.,  
WALNUT CREEK, CA 94596-4609

## PROOF OF PUBLICATION

### FILE NO. CDD-Housing Action Plan 22-23

In the matter of

### Contra Costa Times

I am a citizen of the United States. I am over the age of eighteen years and I am not a party to or interested in the above entitled matter. I am the Legal Advertising Clerk of the printer and publisher of the Contra Costa Times, a newspaper published in the English language in the City of Walnut Creek, County of Contra Costa, State of California.

I declare that the Contra Costa Times is a newspaper of general circulation as defined by the laws of the State of California as determined by court decree dated October 22, 1934, Case Number 19764. Said decree states that the Contra Costa Times is adjudged to be a newspaper of general circulation for the City of Walnut Creek, County of Contra Costa and State of California. Said order has not been revoked.

I declare that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

**05/20/2022**

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.  
On this 20th day of May, 2022.

Signature

Legal No.

**0006670133**

#### CITY OF WALNUT CREEK NOTICE OF PUBLIC HEARING ADOPTION OF THE 2022-2023 ANNUAL ACTION PLAN INCLUDING EXPENDITURE FOR THE CITY'S COMMUNITY GRANTS PROGRAM

NOTICE IS HEREBY GIVEN that the Walnut Creek City Council will hold a public hearing on **Tuesday, June 21, 2022** beginning at 6:00 PM in the Council Chamber, 1666 North Main Street, Walnut Creek to adopt a proposed FY 2022-2023 Action Plan, including expenditure of FY 2022-2023 Community Development Block Grant (CDBG) funds, Community Service Grant (CSG) funds, Homeless Services Grant (HSG) funds, and Permanent Local Housing Allocation (PLHA) funds.

The City councilmembers will be participating from the Council Chambers. Members of the public are invited to attend and participate at the location(s) identified on this public notice. As a courtesy, and technology permitting, members of the public may continue to provide live remote oral public comment via the City's Zoom video conferencing platform. However, the City cannot guarantee that the public's access to teleconferencing technology will be uninterrupted, and technical difficulties may occur from time to time. Zoom Meeting ID will be posted here: <https://www.walnut-creek.org/government/public-meeting-agendas-and-videos>.

The 2022-2023 Annual Action Plan outlines Walnut Creek's funding plan for the third year of the Contra Costa Consortium's Five-Year Consolidated Plan. The Consolidated Plan is a federally required document which assesses the housing and non-housing community development needs of a community's lower income residents, prioritizes those needs, outlines a five year strategy for meeting the priority needs, and specifies five one year action/funding plans to address the priority needs. The Contra Costa Consortium, which includes the County and the cities of Walnut Creek, Concord, Pittsburg, and Antioch as participating jurisdictions, prepared the 2020-2025 Contra Costa Consortium Consolidated Plan (the Plan) covering the unincorporated area of the county and all of the entitlement jurisdictions. For each year in the Plan period, each participating jurisdiction must adopt, and receive federal approval of, a specific annual Action funding Plan for the jurisdiction in order to obtain federal funding pursuant to the Community Development Block Grant (CDBG) Program. The purpose of the hearing is for the Council to receive input on the City of Walnut Creek's proposed Action Plan for FY 2022-2023.

In developing the proposed FY 2022-2023 Action Plan, the City's overriding goal has been to utilize funds for the benefit of lower income persons. Activities were funded which met one or more of the housing and community development high priority needs such as expanding economic opportunities principally for lower income persons; improving, increasing and preserving the supply of affordable housing; ensuring fair housing opportunities; and the continued support of services to seniors, persons with disabilities, abused and neglected children, battered women, persons with HIV/AIDS, homeless persons and other persons in crisis.

To meet these objectives, the City is proposing to utilize the 2022-2023 CDBG funds, estimated at \$415,668. The City of Walnut Creek intends to supplement the CDBG 2022-2023 program with \$100,000 of General Funds in the form of CSG specifically for public services activities and \$70,000 of General Funds in the form of HSG to address homelessness. The PLHA fund, estimated at \$159,017, also provides funding to assist persons who are experiencing or at risk of homelessness. All activities benefit primarily lower income persons and are consistent with a primary objective of the CDBG program.

#### FY 2022-2023 COMMUNITY DEVELOPMENT DRAFT FUNDING PLAN SUMMARY

RECOMMENDED ALLOCATIONS (up to)		ANTICIPATED SOURCES OF FUNDS	
Housing/Public Facilities/ Infrastructure	\$256,020	2022-23 CDBG Grant	\$331,569
Economic Development	\$23,250	2022-23 CSG Grant	\$100,000
Public Services (CDBG)	\$70,084	2022-23 HSG Grant	\$70,000
Public Services (CSG)	\$100,000	2022-23 PLHA Grant	\$159,017
Public Services (HSG)	\$70,000	2022-23 CDBG Carry Forward	\$84,099
Public Services (PLHA)	\$151,066		
Administration/Planning	\$74,265		
<b>Total Funds Allocated:</b>	<b>\$744,685</b>	<b>Total Est. Funds Available:</b>	<b>\$744,685</b>

The draft FY 22-23 Action Plan lays out scenarios for how to handle increases and decreases in the estimated funding allocation, carry forward or program income. The funding plan also recommends that any additional CDBG revenue received during the program year, through additional program income, be allocated in the following manner:

Housing Programs/ Economic Development/ Infrastructure & Public Facilities: 80%  
Program Administration: 20%

The draft FY 2022-23 Action Plan may be reviewed during normal business hours in the Walnut Creek Community Development Department, City of Walnut Creek, 1666 North Main Street, Walnut Creek, CA 94596 by appointment, or online on the Housing Programs webpage at <http://www.walnut-creek.org/housing>. Interested parties are encouraged to submit written comments on the proposed plan during the comment period from May 20 through June 21, 2022. Written comments may be submitted to Sheriluna Vien, Assistant Housing Planner, at (924)943-5899, ext. 2652, [vien@walnut-creek.org](mailto:vien@walnut-creek.org), no later than 8:00am on June 21. Oral comments may be made at the June 21, 2022 City Council meeting, or prior to the meeting by email to [PublicComments@walnut-creek.org](mailto:PublicComments@walnut-creek.org). Persons with disabilities requiring assistance in order to attend and/or participate in this meeting, please contact City Clerk at 943-5819 at least 24 hours prior to the meeting.

#### CIUDAD DE WALNUT CREEK AVISO DE AUDIENCIA PÚBLICA ADOPCIÓN DEL PLAN DE ACCIÓN ANUAL 2022-2023 INCLUYENDO LOS GASTOS PARA EL PROGRAMA DE SUBVENCIONES COMUNITARIAS DE LA CIUDAD

SE NOTIFICA POR EL PRESENTE que el Concejo de la Ciudad de Walnut Creek celebrará una audiencia pública el **martes 21 de junio de 2022** a partir de las 6:00 p. m. en la Cámara del Concejo, 1666 North Main Street, Walnut Creek, para adoptar un Plan de Acción propuesto para el año fiscal 2022-2023, incluyendo el gasto de los fondos del Programa de Subvenciones en Bloque para el Desarrollo de la Comunidad (Community Development Block Grant, CDBG) del año fiscal 2022-2023, los fondos del Programa de Subvenciones para Servicios Comunitarios (Community Service Grant, CSG), los fondos del Programa de Subvenciones para Servicios a Personas Sin Hogar (Homeless Services Grant, HSG) y los fondos de la Asignación de Vivienda Local Permanente (Permanent Local Housing Allocation, PLHA).

Los miembros del consejo de la ciudad participarán desde las Cámaras del Consejo. Los miembros del público están invitados a asistir y participar en el lugar o lugares identificados en este aviso público. Como cortesía, y si la tecnología lo permite, los miembros del público pueden seguir haciendo comentarios orales en directo a través de la plataforma de videoconferencia de Zoom de la ciudad. Sin embargo, la Ciudad no puede garantizar que el acceso del público a la tecnología de teleconferencia sea ininterrumpido, y pueden producirse dificultades técnicas de vez en cuando. La identificación de la reunión de Zoom se publicará aquí: <https://www.walnut-creek.org/government/public-meeting-agendas-and-videos>.

El Plan de Acción Anual 2022-2023 describe el plan de financiación de Walnut Creek para el tercer año del Plan Consolidado de cinco años del Consorcio de Contra Costa. El Plan Consolidado es un documento requerido por el gobierno federal que evalúa las necesidades de desarrollo de la comunidad de vivienda y no de vivienda de los residentes de bajos ingresos de una comunidad, prioriza esas necesidades, esboza una estrategia de cinco años para satisfacer las necesidades prioritarias, y especifica cinco planes de acción/financiación de un año para hacer frente a las necesidades prioritarias. El Consorcio de Contra Costa, que incluye al Condado y a las ciudades de Walnut Creek, Concord, Pittsburg y Antioch como jurisdicciones participantes, preparó el Plan Consolidado del Consorcio de Contra Costa 2020-2025 (el Plan) que cubre el área no incorporada del condado y todas las jurisdicciones con derecho a recibir ayuda. Para cada año del Plan, cada jurisdicción participante debe adoptar, y recibir la aprobación federal, un Plan de financiación de acción anual específico para la

jurisdicción con el fin de obtener financiación federal de conformidad con el Programa de Subvenciones en Bloque para el Desarrollo de la Comunidad (CDBG). El propósito de la audiencia es que el Consejo reciba información sobre el Plan de Acción propuesto por la Ciudad de Walnut Creek para el año fiscal 2022-2023.

En el desarrollo del Plan de Acción propuesto para el año fiscal 2022-2023, el objetivo primordial de la ciudad ha sido utilizar los fondos para el beneficio de las personas de bajos ingresos. Se financiaron actividades que cumplieron con una o más de las necesidades de alta prioridad en materia de vivienda y desarrollo comunitario, como la ampliación de las oportunidades económicas, principalmente para las personas de bajos ingresos; la mejora, el aumento y la preservación de la oferta de viviendas asequibles; la garantía de oportunidades de vivienda justa; y el apoyo continuo de los servicios a las personas mayores, las personas con discapacidades, los niños abusados y descuidados, las mujeres maltratadas, las personas con VIH/SIDA, las personas sin hogar y otras personas en crisis.

Para cumplir con estos objetivos, la Ciudad propone utilizar los fondos del CDBG 2022-2023, estimados en \$415,668. La Ciudad de Walnut Creek tiene la intención de complementar el programa CDBG 2022-2023 con \$100,000 de Fondos Generales en forma de CSG específicamente para actividades de servicios públicos y \$70,000 de Fondos Generales en forma de HSG para abordar la falta de vivienda. El fondo del PLHA, estimado en \$159,017, también proporciona financiación para ayudar a las personas que experimentan o corren el riesgo de quedarse sin hogar. Todas las actividades benefician principalmente a las personas de bajos ingresos y son consistentes con un objetivo principal del programa CDBG.

**RESUMEN DEL PROYECTO DE PLAN DE FINANCIACIÓN DEL  
DESARROLLO COMUNITARIO PARA EL AÑO FISCAL 2022-2023**

<b>ASIGNACIONES RECOMENDADAS (hasta)</b>	<b>FUENTES DE FONDOS ANTICIPADAS</b>	
Vivienda/Instalaciones públicas/ /Infraestructura	Subvención de CDBG 2022-23	\$331,569
	Subvención de CDBG 2022-23	\$100,000
Desarrollo económico	Subvención de HSG 2022-23	\$70,000
Servicios públicos (CDBG)	Subvención de PLHA 2022-23	\$159,017
Servicios públicos (CSG)	Subvención de CDBG 2022-23	
Servicios públicos (HSG)	Avance	\$84,099
Servicios públicos (PLHA)		
Administración/Planificación		
<b>Total de fondos asignado</b>	<b>Total est. Fondos disponibles:</b>	<b>\$744,685</b>

El proyecto del Plan de Acción del año fiscal 2022-2023 establece escenarios para manejar los aumentos y disminuciones en la asignación de fondos estimados, el avance o los ingresos del programa. El plan de financiación también recomienda que cualquier ingreso adicional de CDBG recibido durante el año del programa, a través de los ingresos adicionales del programa, se asigne de la siguiente manera:

Programas de vivienda/Desarrollo económico/Infraestructura e instalaciones públicas: 80 %  
Administración del programa: 20 %

El proyecto del Plan de Acción del año fiscal 2022-2023 puede ser revisado durante el horario regular de trabajo en el Departamento de Desarrollo Comunitario de Walnut Creek, Ciudad de Walnut Creek, 1666 North Main Street, Walnut Creek, CA 94596 con cita previa o en línea en la página web de Programas de Vivienda en <http://www.walnut-creek.org/housing>. Se alienta a las partes interesadas a presentar comentarios por escrito sobre el plan propuesto durante el período de comentarios del 20 de mayo al 21 de junio de 2022. Se pueden enviar comentarios por escrito a Sherluna Vien, Asistente de Planificación de la Vivienda, al (924)943-5899, ext. 2652, [vien@walnut-creek.org](mailto:vien@walnut-creek.org), a más tardar a las 8:00 a. m. del 21 de junio. Los comentarios orales pueden hacerse en la reunión del Consejo de la Ciudad del 21 de junio de 2022, o antes de la reunión por correo electrónico a [PublicComments@walnut-creek.org](mailto:PublicComments@walnut-creek.org). Las personas con discapacidades que necesiten ayuda para asistir o participar en esta reunión deben comunicarse con el secretario municipal al 943-5819, al menos 24 horas antes de la reunión.

**CCT 6670133; May 20, 2022**

**CITY OF WALNUT CREEK  
NOTICE OF PUBLIC HEARING  
ADOPTION OF THE 2022-2023 ANNUAL ACTION PLAN  
INCLUDING EXPENDITURE FOR THE CITY'S  
COMMUNITY GRANTS PROGRAM**

NOTICE IS HEREBY GIVEN that the Walnut Creek City Council will hold a public hearing on **Tuesday, June 21, 2022** beginning at 6:00 PM in the Council Chamber, 1666 North Main Street, Walnut Creek to adopt a proposed FY 2022-2023 Action Plan, including expenditure of FY 2022-2023 Community Development Block Grant (CDBG) funds, Community Service Grant (CSG) funds, Homeless Services Grant (HSG) funds, and Permanent Local Housing Allocation (PLHA) funds.

The City councilmembers will be participating from the Council Chambers. Members of the public are invited to attend and participate at the location(s) identified on this public notice. As a courtesy, and technology permitting, members of the public may continue to provide live remote oral public comment via the City's Zoom video conferencing platform. However, the City cannot guarantee that the public's access to teleconferencing technology will be uninterrupted, and technical difficulties may occur from time to time. Zoom Meeting ID will be posted here: <https://www.walnut-creek.org/government/public-meeting-agendas-and-videos>.

The 2022-2023 Annual Action Plan outlines Walnut Creek's funding plan for the third year of the Contra Costa Consortium's Five-Year Consolidated Plan. The Consolidated Plan is a federally required document which assesses the housing and non-housing community development needs of a community's lower income residents, prioritizes those needs, outlines a five year strategy for meeting the priority needs, and specifies five one year action/funding plans to address the priority needs. The Contra Costa Consortium, which includes the County and the cities of Walnut Creek, Concord, Pittsburg, and Antioch as participating jurisdictions, prepared the 2020-2025 Contra Costa Consortium Consolidated Plan (the Plan) covering the unincorporated area of the county and all of the entitlement jurisdictions. For each year in the Plan period, each participating jurisdiction must adopt, and receive federal approval of, a specific annual Action funding Plan for the jurisdiction in order to obtain federal funding pursuant to the Community Development Block Grant (CDBG) Program. The purpose of the hearing is for the Council to receive input on the City of Walnut Creek's proposed Action Plan for FY 2022-2023.

In developing the proposed FY 2022-2023 Action Plan, the City's overriding goal has been to utilize funds for the benefit of lower income persons. Activities were funded which met one or more of the housing and community development high priority needs such as expanding economic opportunities principally for lower income persons; improving, increasing and preserving the supply of affordable housing; ensuring fair housing opportunities; and the continued support of services to seniors, persons with disabilities, abused and neglected children, battered women, persons with HIV/AIDS, homeless persons and other persons in crisis.

To meet these objectives, the City is proposing to utilize the 2022-2023 CDBG funds, estimated at \$415,668. The City of Walnut Creek intends to supplement the CDBG 2022-2023 program with \$100,000 of General Funds in the form of CSG specifically for public services activities

and \$70,000 of General Funds in the form of HSG to address homelessness. The PLHA fund, estimated at \$159,017, also provides funding to assist persons who are experiencing or at risk of homelessness. All activities benefit primarily lower income persons and are consistent with a primary objective of the CDBG program.

**FY 2022-2023 COMMUNITY DEVELOPMENT DRAFT FUNDING PLAN SUMMARY**

<b><u>RECOMMENDED ALLOCATIONS (up to)</u></b>		<b><u>ANTICIPATED SOURCES OF FUNDS</u></b>	
Housing/Public Facilities/ /Infrastructure	\$ 256,020	2022-23 CDBG Grant	\$ 331,569
Economic Development	\$ 23,250	2022-23 CSG Grant	\$ 100,000
Public Services (CDBG)	\$ 70,084	2022-23 HSG Grant	\$ 70,000
Public Services (CSG)	\$ 100,000	2022-23 PLHA Grant	\$ 159,017
Public Services (HSG)	\$ 70,000	2022-23 CDBG Carry Forward	\$ 84,099
Public Services (PLHA)	\$ 151,066		
Administration/Planning	\$ 74,265		
<b>Total Funds Allocated:</b>	<b>\$ 744,685</b>	<b>Total Est. Funds Available:</b>	<b>\$ 744,685</b>

The draft FY 22-23 Action Plan lays out scenarios for how to handle increases and decreases in the estimated funding allocation, carry forward or program income. The funding plan also recommends that any additional CDBG revenue received during the program year, through additional program income, be allocated in the following manner:

Housing Programs/ Economic Development/ Infrastructure & Public Facilities: 80%  
 Program Administration: 20%

The draft FY 2022-23 Action Plan may be reviewed during normal business hours in the Walnut Creek Community Development Department, City of Walnut Creek, 1666 North Main Street, Walnut Creek, CA 94596 by appointment, or online on the Housing Programs webpage at <http://www.walnut-creek.org/housing>. Interested parties are encouraged to submit written comments on the proposed plan during the comment period from May 20 through June 21, 2022. Written comments may be submitted to Sherluna Vien, Assistant Housing Planner, at (924)943-5899, ext. 2652, vien@walnut-creek.org, no later than 8:00am on June 21. Oral comments may be made at the June 21, 2022 City Council meeting, or prior to the meeting by email to [PublicComments@walnut-creek.org](mailto:PublicComments@walnut-creek.org). Persons with disabilities requiring assistance in order to attend and/or participate in this meeting, please contact City Clerk at 943-5819 at least 24 hours prior to the meeting.

**CIUDAD DE WALNUT CREEK**  
**AVISO DE AUDIENCIA PÚBLICA**  
**ADOPCIÓN DEL PLAN DE ACCIÓN ANUAL 2022-2023**  
**INCLUYENDO LOS GASTOS PARA EL PROGRAMA DE SUBVENCIONES**  
**COMUNITARIAS DE LA CIUDAD**

SE NOTIFICA POR EL PRESENTE que el Concejo de la Ciudad de Walnut Creek celebrará una audiencia pública el **martes 21 de junio de 2022** a partir de las 6:00 p. m. en la Cámara del Concejo, 1666 North Main Street, Walnut Creek, para adoptar un Plan de Acción propuesto para el año fiscal 2022-2023, incluyendo el gasto de los fondos del Programa de Subvenciones en Bloque para el Desarrollo de la Comunidad (Community Development Block Grant, CDBG) del año fiscal 2022-2023, los fondos del Programa de Subvenciones para Servicios Comunitarios (Community Service Grant, CSG), los fondos del Programa de Subvenciones para Servicios a Personas sin Hogar (Homeless Services Grant, HSG) y los fondos de la Asignación de Vivienda Local Permanente (Permanent Local Housing Allocation, PLHA).

Los miembros del consejo de la ciudad participarán desde las Cámaras del Consejo. Los miembros del público están invitados a asistir y participar en el lugar o lugares identificados en este aviso público. Como cortesía, y si la tecnología lo permite, los miembros del público pueden seguir haciendo comentarios orales en directo a través de la plataforma de videoconferencia de Zoom de la ciudad. Sin embargo, la Ciudad no puede garantizar que el acceso del público a la tecnología de teleconferencia sea ininterrumpido, y pueden producirse dificultades técnicas de vez en cuando. La identificación de la reunión de Zoom se publicará aquí: <https://www.walnut-creek.org/government/public-meeting-agendas-and-videos>.

El Plan de Acción Anual 2022-2023 describe el plan de financiación de Walnut Creek para el tercer año del Plan Consolidado de cinco años del Consorcio de Contra Costa. El Plan Consolidado es un documento requerido por el gobierno federal que evalúa las necesidades de desarrollo de la comunidad de vivienda y no de vivienda de los residentes de bajos ingresos de una comunidad, prioriza esas necesidades, esboza una estrategia de cinco años para satisfacer las necesidades prioritarias, y especifica cinco planes de acción/financiación de un año para hacer frente a las necesidades prioritarias. El Consorcio de Contra Costa, que incluye al Condado y a las ciudades de Walnut Creek, Concord, Pittsburg y Antioch como jurisdicciones participantes, preparó el Plan Consolidado del Consorcio de Contra Costa 2020-2025 (el Plan) que cubre el área no incorporada del condado y todas las jurisdicciones con derecho a recibir ayuda. Para cada año del período del Plan, cada jurisdicción participante debe adoptar, y recibir la aprobación federal, un Plan de financiación de acción anual específico para la jurisdicción con el fin de obtener financiación federal de conformidad con el Programa de Subvenciones en Bloque para el Desarrollo de la Comunidad (CDBG). El propósito de la audiencia es que el Consejo reciba información sobre el Plan de Acción propuesto por la Ciudad de Walnut Creek para el año fiscal 2022-2023.

En el desarrollo del Plan de Acción propuesto para el año fiscal 2022-2023, el objetivo primordial de la ciudad ha sido utilizar los fondos para el beneficio de las personas de bajos

ingresos. Se financiaron actividades que cumplieron con una o más de las necesidades de alta prioridad en materia de vivienda y desarrollo comunitario, como la ampliación de las oportunidades económicas, principalmente para las personas de bajos ingresos; la mejora, el aumento y la preservación de la oferta de viviendas asequibles; la garantía de oportunidades de vivienda justa; y el apoyo continuo de los servicios a las personas mayores, las personas con discapacidades, los niños abusados y descuidados, las mujeres maltratadas, las personas con VIH/SIDA, las personas sin hogar y otras personas en crisis.

Para cumplir con estos objetivos, la Ciudad propone utilizar los fondos del CDBG 2022-2023, estimados en \$415,668. La Ciudad de Walnut Creek tiene la intención de complementar el programa CDBG 2022-2023 con \$100,000 de Fondos Generales en forma de CSG específicamente para actividades de servicios públicos y \$70,000 de Fondos Generales en forma de HSG para abordar la falta de vivienda. El fondo del PLHA, estimado en \$159,017, también proporciona financiación para ayudar a las personas que experimentan o corren el riesgo de quedarse sin hogar. Todas las actividades benefician principalmente a las personas de bajos ingresos y son consistentes con un objetivo principal del programa CDBG.

**RESUMEN DEL PROYECTO DE PLAN DE FINANCIACIÓN DEL DESARROLLO COMUNITARIO  
PARA EL AÑO FISCAL 2022-2023**

<b>ASIGNACIONES RECOMENDADAS (hasta)</b>		<b>FUENTES DE FONDOS ANTICIPADAS</b>	
Vivienda/Instalaciones públicas/ /Infraestructura	\$256,020	Subvención de CDBG 2022-23	\$331,569
Desarrollo económico	\$23,250	Subvención de CDBG 2022-23	\$100,000
Servicios públicos (CDBG)	\$70,084	Subvención de HSG 2022-23	\$70,000
Servicios públicos (CSG)	\$100,000	Subvención de PLHA 2022-23	\$159,017
Servicios públicos (HSG)	\$70,000	Subvención de CDBG 2022-23	
Servicios públicos (PLHA)	\$151,066	Avance	\$84,099
Administración/Planificación	\$74,265		
<b>Total de fondos asignado</b>	<b>\$744,685</b>	<b>Total est. Fondos disponibles:</b>	<b>\$744,685</b>

El proyecto del Plan de Acción del año fiscal 2022-2023 establece escenarios para manejar los aumentos y disminuciones en la asignación de fondos estimados, el avance o los ingresos del programa. El plan de financiación también recomienda que cualquier ingreso adicional de CDBG recibido durante el año del programa, a través de los ingresos adicionales del programa, se asigne de la siguiente manera:

Programas de vivienda/Desarrollo económico/Infraestructura e instalaciones públicas:  
80 %

Administración del programa: 20 %

El proyecto del Plan de Acción del año fiscal 2022-2023 puede ser revisado durante el horario regular de trabajo en el Departamento de Desarrollo Comunitario de Walnut Creek, Ciudad de Walnut Creek, 1666 North Main Street, Walnut Creek, CA 94596 con cita previa o en línea en la página web de Programas de Vivienda en <http://www.walnut-creek.org/housing>. Se alienta a las partes interesadas a presentar comentarios por escrito

sobre el plan propuesto durante el período de comentarios del 20 de mayo al 21 de junio de 2022. Se pueden enviar comentarios por escrito a Sherluna Vien, Asistente de Planificación de la Vivienda, al (924)943-5899, ext. 2652, vien@walnut-creek.org, a más tardar a las 8:00 a. m. del 21 de junio. Los comentarios orales pueden hacerse en la reunión del Consejo de la Ciudad del 21 de junio de 2022, o antes de la reunión por correo electrónico a [PublicComments@walnut-creek.org](mailto:PublicComments@walnut-creek.org). Las personas con discapacidades que necesiten ayuda para asistir o participar en esta reunión deben comunicarse con el secretario municipal al 943-5819, al menos 24 horas antes de la reunión.



**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

\* 2. Type of Application:

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

07/01/2022

4. Applicant Identifier:

B-22-MC-06-0030

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

City of Walnut Creek

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

94-6000450

\* c. UEI:

XXTBG917BSK3

**d. Address:**

\* Street1:

1666 North Main Street

Street2:

\* City:

Walnut Creek

County/Parish:

Contra Costa County

\* State:

CA: California

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

94596-4609

**e. Organizational Unit:**

Department Name:

Community Development Dept.

Division Name:

Housing Division

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

\* First Name:

Sherluna

Middle Name:

\* Last Name:

Vien

Suffix:

Title:

Affordable Housing and Grants Coordinator

Organizational Affiliation:

\* Telephone Number:

925-943-5899 x 2652

Fax Number:

\* Email:

vien@walnut-creek.org

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant Program

**\* 12. Funding Opportunity Number:**

B-22-MC-06-0030

\* Title:

Community Development Block Grant

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Walnut Creek Map.pdf

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Program Year 2022-23 Annual Action Plan for the City of Walnut Creek

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="331,569.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value="88,099.00"/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="419,668.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on  .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

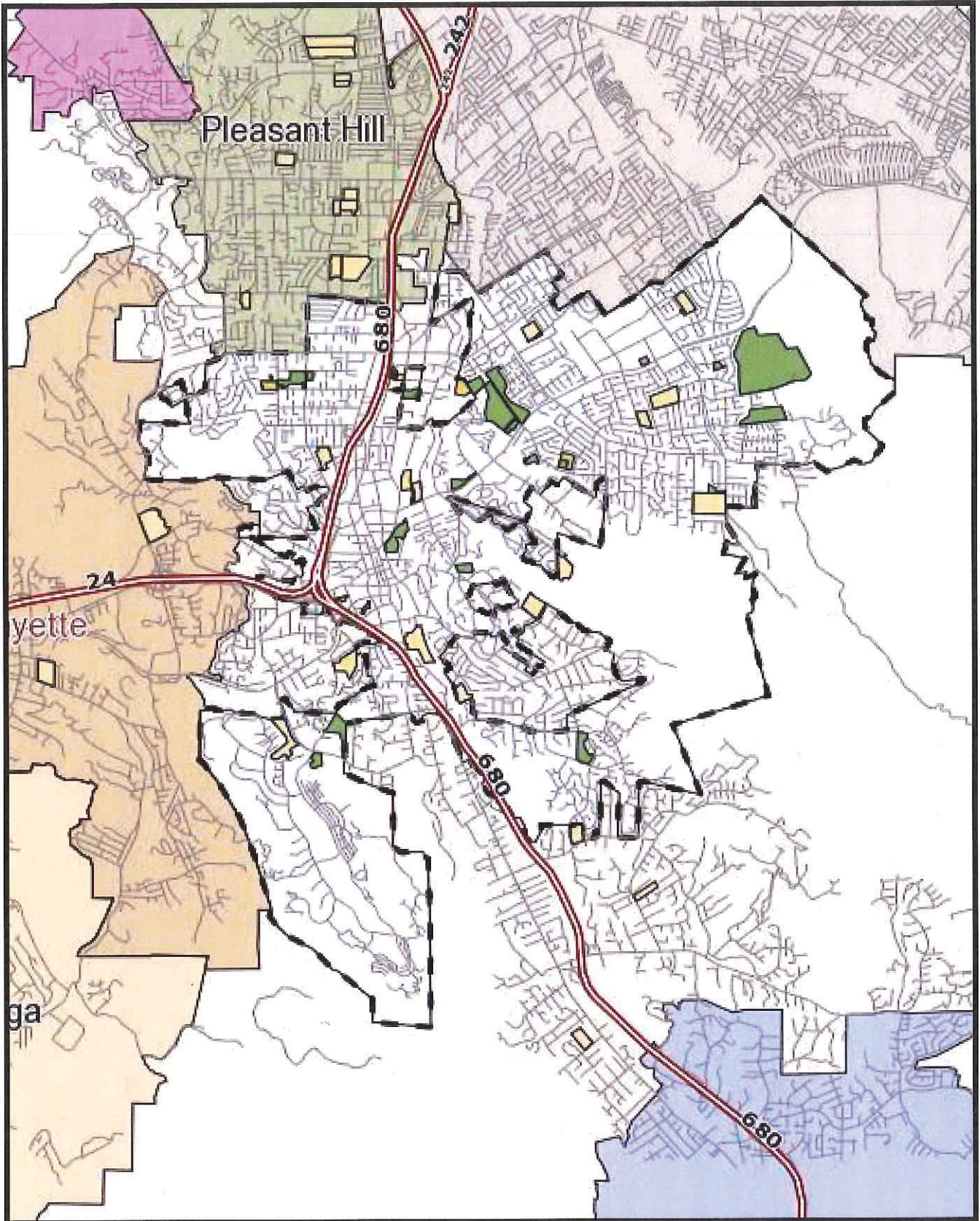
\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

City of Walnut Creek



Scale: 1:76479



## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

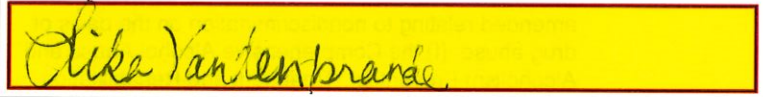
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Community Development Director
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Walnut Creek	07/01/2022

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

Eike Vandenberg  
Signature of Authorized Official

6/27/22  
Date

Community Development Director  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).
2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022-2023 (two consecutive years 2022, 2023), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.



**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** – The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 3000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead Based Paint** – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K, and R.

**Compliance with Laws** – It will comply with applicable laws.

*Cuke Vandenhende*  
Signature of Authorized Official

6/27/22  
Date

Community Development Director

\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.