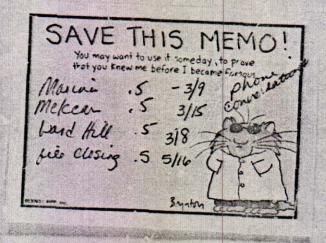
December 23, 1988

A NOTE TO THE FILE:

TFIS FILE IS BEING CLOSED. THE APPLICATION WAS WITHDRAWN, AND INSTEAD, THE APPLICANTS PAINTED THE BUILDING AND INCORPORATED A VOLUNTARY SIGN PROCESM, WHICH WAS NOT SUBJECT TO REVIEW.

TWO HOURS OF TIME WAS CHARGED TO THE ACCOUNT FOR ACTIVITIES OF THE DUTY PLANNER PRIOR TO THE APPLICANTS DECISION TO WITHDRAW THE APPLICATION. THIS PRIMARILY INVOLVED SITE VISITS AND PHONE CONVERSATIONS.

S. SCHLETH



2985 - 2997

## MEMORANDY IN

LATE: MARCH 16, 1988

TO: DESIGN REVIEW COMMISSIONERS

FROM: SYDNEY SCHLETH, ASSISTANT PLANNER

SUBJECT: DR 8891 RENUVATION AT N. MAIN STREET AND SUNNYVALE AVENUE

On August 19, 1987 the Design Review Commission approved an application to renovate the existing commercial complex located at the southwest corner of North Main Street and Sunnyvale Avenue. The approved changes were never initiated.

The property has recently been sold to new owners who do not wish to pursue the approved modifications to the building at this time. The new owners, however, are interested in painting the building and resurfacing and restriping the parking lot.

Staff has determined that if they do any modifications to the building other than nominal repair and maintenance, they must either complete the entire approved renovations, or submit a new design review package for the City's review.

Their desire to paint the building would be considered repair and maintenance, and therefore is not subject to design review approval because the building as it stands was built prior to any Design Review process being required. The parking lot restriping, if not restriped exactly as existing, does trigger in the design review process, and we have therefore informed the applicants that they may not restripe as shown in the August 19 approved plans (which included new landscaping which they are not planning to install), until they have submitted an amended plan identifying the proposed changes.

This memo is to inform you of this project's status and staff's position on this issue, and to make you aware that the changes as approved will not occur.

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