



# NEW BUILDING PERMIT APPLICATION

Building Division, Community & Economic Development Department  
1666 N. Main Street, Walnut Creek, CA 94596  
Tel.: (925) 943-5834; Fax (925) 256-3500

### Permit Staff Use Only

Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

Permit #: \_\_\_\_\_

Project Address: 12345 Main Street Walnut Creek, Ca 94596

Scope of Work: Bathroom Remodel- like for like

Cost of Construction (Valuation) \$ 15,000.00 ( Valuation = Labor + Materials)

Project Details: "X" where applicable

- Single Family/Duplex     Commercial/Multi-family     ADU
- New construction     Alteration/Addition     Partial Demo     Full Demo
- New or relocated MEP     MEP Alteration, replacement & Misc.

\* Please see other side of the page for Solar, Pool & SPA and Re-roof Permits Required Information

New Conditioned area 0 sq.ft. Construction area: 100 sq.ft. Demo area: 100 sq.ft.

#### Scope of Work Involves Following Trades:

- Building work : Yes  No
- Mechanical work : Yes  No
- Electrical work : Yes  No
- Plumbing work: Yes  No

#### Building Information:

- Occupancy Type: R3
- Type of Construction: VB
- Sprinklered: Yes  No
- OSHPD3: Yes  No

#### Plan Review Request:

- Regular Review     Expedited Review (Pending on staff's availability)

\* For commercial express review, please click the link [here](#) for qualification and appointment:

#### No. sets of Construction Document:

Drawings: 1 Structural calcs.: 0 Truss calcs.: 0 Soils report: 0  
 Title 24 Report: 1 Other docs.: 1  
 Total no. of sheets in each set : 8 1/2" x 11" Larger \_\_\_\_\_

### Intake Staff Only

Building Staff Initials: \_\_\_\_\_

Scope of Work

BLD Fee: Yes  No

Mech. Fee: Yes  No

Elect. Fee: Yes  No

Plumb. Fee: Yes  No

Work without permit fee

Yes  No

New conditioned, construction & Demo area Verified

#### Legal Owner (if different from applicant):

Name: John Smith  
 Address: 12345 Main Street  
 City: Walnut Creek State & Zip: CA 94596  
 Phone: (925) 943-5834  
 Email: email@email.com

#### Contractor:

Company: ABC Contractor  
 Lic.#: 1234567 Class: B  
 Address: 123 N. Main Street  
 City: Walnut Creek State & Zip: CA 94596  
 Phone: (925) 943-5834  
 Email: abcontractoremail@email.com

#### Pre-issuance conditions:

- Fire Dept. App Yes  No
- Sanitary App. Yes  No
- Health App. Yes  No
- Waste Mgt. Yes  No
- Special Insp. Yes  No

#### As the applicant of this project, I agree to the following:

1. The permit holder is aware and authorizes the submittal of this permit application.
2. The information and the statement given on this application, drawings and specifications are true and correct, to the best of my knowledge.

Applicant's Name: Joey Washington Company: ABC Contractor

Lic.#: 1234567 [ ] ARCHITECT [ ] ENGINEER [ x] OTHER: Contractor

Address: 123 N. Main Street Walnut Creek, CA 94596

Email: joeysemail@email.com Phone: (925) 943-5834

Signature: Joey Washington Date: 01/01/2024

#### Review Status:

- Approved
- Cond. Approved
- Take in for Plan Check

BLD	PLN	ENG	TE	ARB

<b>POOL &amp; SPA</b>	<input type="checkbox"/> Residential <span style="margin-left: 300px;"><input type="checkbox"/> Multi-Family or Commercial</span> <input type="checkbox"/> New <span style="margin-left: 100px;"><input type="checkbox"/> Remodel</span> <span style="margin-left: 100px;"><input type="checkbox"/> Demolition</span> <input type="checkbox"/> Pool <span style="margin-left: 100px;"><input type="checkbox"/> Spa</span> <span style="margin-left: 100px;"><input type="checkbox"/> Pool &amp; Spa</span> Is the SPA : <span style="margin-left: 100px;"><input type="checkbox"/> Fixed</span> <span style="margin-left: 100px;"><input type="checkbox"/> Portable</span>	<b>Intake Staff Only</b> <b>Pre-issuance conditions:</b> Sanitary App. Yes <input type="checkbox"/> No <input type="checkbox"/> Waste Mgt. Yes <input type="checkbox"/> No <input type="checkbox"/> Customer's Input Verified <input type="checkbox"/>
<b>SOLAR</b>	<input type="checkbox"/> Residential <span style="margin-left: 300px;"><input type="checkbox"/> Multi-Family or Commercial</span> <input type="checkbox"/> Solar Collector <span style="margin-left: 100px;"><input type="checkbox"/> Photovoltaic</span> Solar Panel Area: _____ sq.ft. Are the panels being placed on a new structure? <input type="checkbox"/> Yes <input type="checkbox"/> No Size of the System: _____ KW	<b>Pre-issuance conditions:</b> Fire Dept. App Yes <input type="checkbox"/> No <input type="checkbox"/> Waste Mgt. Yes <input type="checkbox"/> No <input type="checkbox"/> Customer's Input Verified <input type="checkbox"/>
<b>RE-ROOF</b>	<input type="checkbox"/> Residential <span style="margin-left: 300px;"><input type="checkbox"/> Multi-Family or Commercial</span> Is this Project : <input type="checkbox"/> Tear-off <span style="margin-left: 100px;"><input type="checkbox"/> Overlay</span> Demolition Area: _____ sq.ft. <span style="margin-left: 100px;">Old Material: _____ Weight: _____</span> Re-Roof Area: _____ sq.ft. <span style="margin-left: 100px;">New Material: _____ Weight: _____</span> Are there mechanical units on the roof? <input type="checkbox"/> Yes <input type="checkbox"/> No Are there solar panels on the roof? <input type="checkbox"/> Yes <input type="checkbox"/> No How many stories in the building? _____	<b>Pre-issuance conditions:</b> Waste Mgt. Yes <input type="checkbox"/> No <input type="checkbox"/> T24 Report Yes <input type="checkbox"/> No <input type="checkbox"/> Customer's Input Verified <input type="checkbox"/>
<b>OFFICE USE ONLY — PLANNING and ENGINEERING REVIEW</b>		
<b>PLANNING</b>	Duty Planner: _____ Associated Y # : <input type="checkbox"/> Yes <input type="checkbox"/> No Y# _____ Project planner: _____ Status: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Not Approved <input type="checkbox"/> Take in for review & Route to: _____ Final Inspection: <input type="checkbox"/> Yes <input type="checkbox"/> No Planning PC Fees: <input type="checkbox"/> Yes <input type="checkbox"/> No ADU: <input type="checkbox"/> Yes <input type="checkbox"/> No JADU: <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Plan Reviewer Notes:</b> Zoning: _____ Meet Zoning Requirements: <input type="checkbox"/> Yes <input type="checkbox"/> No DR Required: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe Discretionary Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe	
<b>ENGINEERING</b>	Duty Engineer/ Technician: _____ Associated SDP # : <input type="checkbox"/> Yes <input type="checkbox"/> No SDP # _____ Project Engineer: _____ Status: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved <input type="checkbox"/> Take in for review & Route to: _____ Final Inspection: <input type="checkbox"/> Yes <input type="checkbox"/> No Engineering PC Fees: <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Plan Reviewer Notes:</b> Project in the Flood Zone: <input type="checkbox"/> Yes <input type="checkbox"/> No Flood Zone: _____ SDP Required: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe Discretionary Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe Encroachment Permit Required: <input type="checkbox"/> Yes <input type="checkbox"/> No Encroachment Agreement Required: <input type="checkbox"/> Yes <input type="checkbox"/> No	