



**City of Walnut Creek**  
**Development Review Services**  
1666 N. Main Street, Walnut Creek, CA 94596  
(925) 943-5834 phone (925) 256-3500 fax

Revised 09/28/2018

***Pool Submittal Requirements***

1. Submit 3 sets of plans with a site plan showing all of the following information:
  - a) Identification of the address and owner of the property.
  - b) All property lines
  - c) All building and accessory building footprints
  - d) All trees and their associated drip lines, including trees from adjacent property.
  - e) Clearly show the access route for construction of the pool.
  - f) Specify the selected drowning prevention measures in accordance with California Residential Code Appendix V – Swimming Pool Safety Act OR: California Building Code Section 3109 Swimming Pool Enclosures and Safety Devices
  - g) Location of associated pumps and water heater relative to property lines. Accurately dimension location of the heater flue termination relative to the property line.
  - h) Location and layout of any private sewer disposal system, including septic tank and leach field routing.
  - i) Location of any potable water wells.
2. Submit two sets of complete wet-signed and stamped engineering plans (steel schedule) prepared by a registered architect or engineer.
3. Submit two sets of complete wet-signed and stamped structural computations for design of the pool system.
4. Evidence of sanitary district approval. Applicant is responsible for obtaining the approval by taking two copies of the plot plan to the sanitary district's permit center for approval. Contact information: Contra Costa County Sanitary District, 5019 Imhoff Place, Martinez, CA 94553, (925) 689-3890.
5. A completed and signed waste management plan prior to issuance of permit. A final waste management report will be required for the project prior to final.
6. Landscaping, grading, drainage, and site retaining walls (not forming part of the pool itself to retain water) may not be included in the pool permit and require *Site Development Permit* administered by Current Engineering Services within the Public Services Department. If you plan to include site work in addition to your pool construction, please contact the Duty Engineer at (925) 943-5839 for site development permit information and submittal requirements.

***California Health and Safety Code 115922***

*Specify at least two of the following seven drowning prevention safety features*

1. The pool shall be isolated from access to a home by an enclosure that meets the requirements of Section AV100.3.
2. Removable mesh pool fencing that meets American Society for Testing and Materials (ASTM) Specifications F2286 standards in conjunction with a gate that is self-closing and self-latching and can accommodate a key lockable device.
3. An approved safety pool cover that meets all requirements of ASTM Specifications F1346.
4. Exit alarms on residence doors providing direct access to the pool.
5. All doors providing direct access from the home to the swimming pool shall be equipped with a self-closing, self-latching device with a release mechanism placed no lower than 54 inches (1372 mm) above the floor.
6. Swimming pool alarms that, when placed in pools, will sound upon detection of accidental or unauthorized entrance into the water. These pool alarms shall meet and be independently certified to the ASTM Standard F2208 "Standards Specification for Pool Alarms."
7. Other means of protection, independently verified by an approved testing laboratory as meeting standards for those devices established by the ASTM or the American Society of Testing Mechanical Engineers (ASME).